

Central Corridor Light Rail Transit



Status Report On the Implementation of Mitigation Measures – CCLRT Construction-Related Business Impacts July, August, September 2013



Prepared by
The Central Corridor Project Office
On behalf of The Metropolitan Council

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1.0 Purpose

This Report summarizes how the Metropolitan Council and other partner agencies worked during the months of July, August, and September to minimize impacts from Central Corridor LRT (CCLRT) construction to local businesses. This report is a requirement of the Federal Transit Administration (FTA). The requirement is described in the Amended Record of Decision (ROD), which FTA issued following publication of the June 2013 *Supplemental Final Environmental Impact Statement –Construction-Related Potential Impacts on Business Revenues* ((SFEIS).

1. Construction-related complaints and responses
2. Public outreach and communication activities
3. Funds spent to assist businesses during construction
4. Requests for business assistance and responses
5. Number of business openings / closings / relocations

This Report has been updated by the Metropolitan Council monthly throughout Jun 2013, and quarterly beginning July 2013 following the FTA's issuance of the Amended ROD. The construction period is currently scheduled to be completed by the end of 2013.

1.1 Mitigation Activities to Assist Central Corridor Businesses

Mitigation activities to assist businesses during construction were summarized in the Business Impacts SFEIS and form the basis of reporting for items #3 and #4 above, as required by the FTA's Amended ROD. These activities focus on: (1) minimizing the impacts of construction activities; (2) communications with corridor businesses and the community regarding construction activities; (3) promotional and marketing activities to encourage customers to shop at businesses during construction; (4) technical assistance to businesses during construction; (5) financial assistance to businesses losing nearby on-street parking, and; (6) general financial assistance to small businesses affected by construction activities. Business assistance activities are summarized in Tables 1 and 2 below.

Table 1: Business Impacts SFEIS – Summary Table of Mitigation Measures and Financial Commitments

| Mitigation Measures | | Financial Commitment | Responsible Agency | Contact Information |
|---|---|----------------------|----------------------|---|
| Construction Contract (see Section 2.3.5) | Construction Access Plan | \$200,000 | Metropolitan Council | Robin Caufman Robin.caufman@metc.state.mn.us 651-602-1457 |
| | Contractor Incentive Program | \$850,000 | Metropolitan Council | Robin Caufman Robin.caufman@metc.state.mn.us 651-602-1457 |
| Project Communications (see Section 2.3.6) | Community Outreach Coordinators | \$3,500,000 | Metropolitan Council | Robin Caufman Robin.caufman@metc.state.mn.us 651-602-1457 |
| | Construction Communication Plan (Special Signage) | \$200,000 | Metropolitan Council | Robin Caufman Robin.caufman@metc.state.mn.us 651-602-1457 |

| Mitigation Measures | | Financial Commitment | Responsible Agency | Contact Information |
|---|---|----------------------|---|---|
| Parking Assistance (see Section 2.3.1) | Neighborhood Commercial Parking Program | \$1,600,000 | City of St. Paul | Craig Blakely Craig.blakely@ci.stpaul.mn.us 651-266-6697 |
| | Alley Improvements Program | \$632,000 | City of St. Paul | Craig Blakely Craig.blakely@ci.stpaul.mn.us 651-266-6697 |
| Business Assistance Programs (see Section 2.3.2) | Business Support Fund | \$4,000,000 | City of St. Paul | Nancy Homans Nancy.homans@ci.stpaul.mn.us 651-266-8568 |
| | Business Improvement / Expansion Assistance | \$700,000 | Neighborhood Development Center | Isabel Chanslor ichanslor@ndc-mn.org 651-379-8431 |
| | Business Resources Collaborative | \$305,000 | N/A | Jonathan Sage-Martinson jonathan@funderscollaborative.org 651-280-2384 |
| | University Avenue Business Preparation Collaborative | \$1,075,000 | N/A | Isabel.Chanslor ichanslor@ndc-mn.org 651-379-8431 |
| | Great Streets and Business Association Assistance Program | \$210,000 | City of Minneapolis | Emily Stern Emily.stern@ci.minneapolis.mn.us 612-673-5191 |
| | Other | \$7,670 | N/A | Jonathan Sage-Martinson jonathan@funderscollaborative.org 651-280-2384 |
| | Business Marketing Program ⁽⁴⁾ | \$1,200,000 | Metropolitan Council | Anne Taylor anne.taylor@metc.state.mn.us 651-602-1449 |
| University Avenue / Cedar Riverside Betterments | Improved Street Lighting / Street Amenities | \$1,000,000 | City of St. Paul / Metropolitan Council | Kathryn O'Brien kathryn.obrien@metc.state.mn.us 651-602-1927 |

| Mitigation Measures | | Financial Commitment | Responsible Agency | Contact Information |
|---------------------------|---|----------------------|----------------------|---|
| (see Section 2.3.3) | Business Façade Improvements | \$150,000 | City of Minneapolis | Emily Stern Emily.stern@ci.minneapolis.mn.us 612-673-5191 |
| Promoting Business Access | Additional Business Signage | \$50,000 | Metropolitan Council | Robin Caufman Robin.caufman@metc.state.mn.us 651-602-1457 |
| (see Section 2.3.4) | Cooperative Advertising and Transit Fare Passes | \$250,000 | Metro Transit | Robin Caufman Robin.caufman@metc.state.mn.us 651-602-1457 |
| TOTAL | | \$15,929,670 | | |

Table 2: Summary Table of Non-Direct Financial Commitments to Business Mitigation during Construction

| Mitigation Measures | | Responsible Agency |
|------------------------|---------------------------------------|---------------------------------|
| Construction Contract | Special Events Plans | Metropolitan Council/Contractor |
| | Best Management Practices (BMPs) | Metropolitan Council/Contractor |
| Project Communications | Contractor Community Relations Leader | Contractor |
| | Construction Communication Plan | Metropolitan Council |
| | Construction Information Packet | Metropolitan Council |
| | Construction Signage | Metropolitan Council/Contractor |
| Parking Assistance | Construction Employee Parking Plan | Metropolitan Council/Contractor |

2.0 Activities Reported

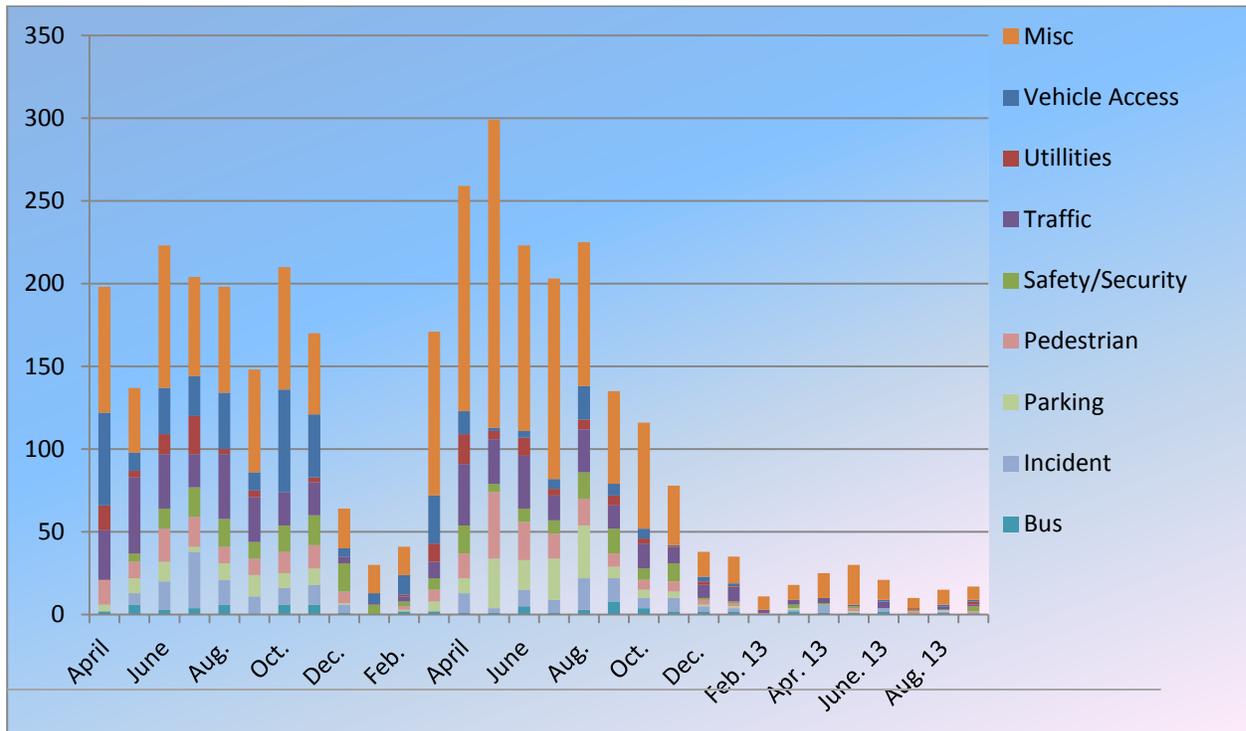
2.1 Construction-related Calls, Complaints and Responses

Attachment A to this Report is a summary of construction and other calls and complaints received during June and their response / resolution. During the months of July August and September, a total of 42 complaints, comments or questions were received by Central Corridor Project Office staff (see Figure 1). This compares to a total of 23 in June. A majority of calls and e-mails were responded to within 24-hours. Nearly all issues were responded to within one week. Calls received in the quarter concerned primarily traffic and pedestrian issues

along with a few vehicle access, bus, and incident issues and several miscellaneous observations and questions.

Figure 1 is a summary of construction-related calls and e-mails received from April 2011 to September 2013.

Figure 1: April 2011 – September 2013 Construction Hotline Complaints Received



2.2 Public Outreach and Communication Activities

During the quarter, the following major outreach activities took place.

Construction Updates: Beginning January 2013, one project-wide construction update will be published monthly or as needed in recognition of the end of significant civil construction work. All current construction updates can be viewed at www.centralcorridor.org. In June, one construction update was issued. The website had over 22,000 unique page views in July, over 26,000 in August, and 20,000 in September.

News Releases: In the quarter, the Project issued 15 news releases regarding the construction and LRV testing alerts. All current news releases can be viewed at www.centralcorridor.org

Transit Rider Alerts: A link has been established on the home page of Metro Transit alerting riders of Central Corridor transit services affected by construction to detours and other information. <http://metrotransit.org/rail-construction.aspx>

GovDelivery: GovDelivery is a listserv that CCLRT Outreach and Communications staff began using in May 2012 to update people on project news, including construction activities. It currently has over 8,676 subscribers contacts to which information project information is sent. Previously, the Outreach and Communications staff used a ConstantContact listserv to serve this function.

Social Media: CCLRT Outreach and Communications Staff uses Twitter to send press releases, newsletters, and weekly construction updates to the public. At the end of June, @cclrt had over 2,602 followers.

Public Meetings / Events: Eight-eight meetings / events took place in July, August and September, with an estimated total attendance of approximately 13,250 people. These included safety trainings, the Great Streets event in September as well meetings with stakeholder groups, Lunch on the Avenue events, Go Green Line promotion activities, and construction communications meetings. See Attachment B1 for a list of all meetings held in June.

Upcoming Public Meetings / Events: A list of upcoming meetings scheduled for the month of October and is included as Attachment B2. Many of the meetings listed are open to the public. Contact an Outreach Coordinator identified in Attachment B2 for more details.

2.3 Funds Spent to Assist Businesses during Construction

The following is a summary of monthly activities related to the programs summarized in Tables 1 and 2 above.

2.3.1 Parking Assistance:

Neighborhood Commercial Parking Program: The City of Saint Paul is funding and administering a program to address parking loss during and after CCLRT construction. The program provides forgivable loans to individual businesses and property owners to improve off-street parking resources. The limit for each loan is \$25,000, unless the parking is shared, in which case the amount can be more. Figure 2, below, depicts the locations where parking lot improvements have been or are being made.

Figure 2 – Parking Lot Improvement Locations

Significant Activities:

To date, the City of Saint Paul HRA has approved over \$1.6 million in funding for 24 parking improvement projects.

- As of December 18, 2012 the following parking improvement projects have been completed under this program.
 - 345 University – Metro Social Services
 - 353 University – Ha Tien Market
 - 377 University – May's Market
 - 575 University – Unidale Insurance
 - 672 University – A1 Vacuum and Shuang Her Grocery (SE corner of St. Albans and University)
 - 860-866 University – Victoria Best Steak House and East-West Beauty Salon
 - 904-908 University – Thong's Auto Repair and The Williams Store
 - 933 University – Safety Care
 - 979 University – Shear Pleasure Hair Salon
 - 1133 to 1141 University – Twin Cities Monument, Realty Matrix Apartments, and Kimble Chiropractic
 - 1159 University – The Vietnam Center
 - 1556-60 Sherburne – NE block of Snelling and University
 - 1647 University – Hammond Awards
 - 1685 University – Milbern Clothing
 - 2119 University – Subway parking lot
 - 2447 University – Design Press

- The following projects are planned for completion by the end of 2013.
 - 389 to 397 University – Apartment building and Anh's Hair Salon
 - 498 Arundel – a remote lot for 441 University
 - 633 University – Spectrum Staffing (NW corner Dale and University)
 - 739 University – Trung Nam
 - 850-854 University – Tai Hoa BBQ
 - NW block of Snelling and University – shared parking between Axman and Turf Club
- The following approved projects have dropped out of the program.
 - 750 University – Cambodian Employment
 - 1449 University – Hair Salons

Alley Improvements Program: The City of Saint Paul has dedicated \$350,000 in their Capital Improvement Budget to improve alleys adjacent to the Central Corridor. Additionally, Met Council contributed \$282,000 in 2012 to pave 14 alleyways

Significant Activities:

- All of the committed funds (a total of \$632,000) have been obligated and improvements have been completed.
 - Lexington to Oxford (north side of University)
 - Victoria to Avon (south side of University)
 - Avon to Grotto (north side of University)
 - Grotto to St. Albans (bet. Thomas & Lafond)
 - Grotto to St. Albans (north side of University)
 - St. Albans to Dale (north side of University)
 - MacKubin to Arundel (bet. Edmund & Thomas)
 - Arundel to Western (north side of University)
 - St. Albans to Dale (added as part of a parking improvement project)
 - Arundel to Western (north side of University)
 - Fry to Snelling (north side of University)
 - Snelling to Asbury (north side of University)
 - Pascal to Albert (north side of University)
 - Aldine Street to Fry Street (north side of University)
 - Asbury Street to Simpson Street (north side of University)
 - Simpson Street to Pascal Street (north side of University)
 - Griggs Street to Dunlap Street (north side of University)
 - Chatsworth Street to Milton Street (south side of University)
 - Chatsworth Street to Milton Street (north side of University)
 - Virginia Street to Farrington Street (south side of University)
 - Farrington Street to Galtier Street (south side of University)
 - Galtier Street to Marion Street (south side of University)

Construction Employee Parking Plan: Central Corridor LRT construction contracts require contractors to minimize use of available on-street parking by developing an employee parking plan.

Significant Activities:

A construction employee parking plan has been developed, submitted, and approved by CCPO staff for the Civil East (St. Paul) and Civil West (Minneapolis) construction contracts. Enforcement of contractor parking requirements is part of the duties of CCPO construction inspectors. Any complaints received from the public regarding contractor parking are immediately responded to by CCPO outreach staff.

2.3.2 Business Assistance Programs:

Business Support Fund: The Business Support Fund program provides no-interest forgivable loans to small businesses (gross annual sales less than \$2 million) that experience construction-related loss of sales.

On February 1, 2013, the program was opened up to:

- Businesses from any of the segments that were either first time applicants or had not received the maximum loan of \$20,000; and
- Businesses in the major intersections but more than 1 block from University Avenue.

On May 1, 2013, the program made remaining funds available a first come, first served basis until the fund is depleted to the following types of businesses:

- Businesses from any segment that received a loan of less than \$20,000 but would qualify for the balance if they were able to count losses from both years; and
- Businesses in segments directly impacted by construction for more than one construction season can qualify for an additional loan of up to \$10,000.

Significant Activities:

- In **July** 2013, 10 loans to businesses, totaling \$96,463, were approved. All of the recipients had received earlier loans. Seven of them were taking advantage of the opportunity for businesses that were directly impacted by construction in two different years to apply for up to an additional \$10,000 if they were able to demonstrate a commensurate reduction in sales. One business for whom a loan (\$20,000) was previously approved and reported, but not closed, forfeited the loan when it was closed by law enforcement for alleged illegal activity. In July, a correction of \$1,125 was added to how one loan had been reported in previous reports.
- In **August** 2013, 6 loans to businesses, totaling \$40,539, were approved. All of the recipients had received earlier loans. One of them was taking advantage of the opportunity for businesses that were directly impacted by construction in two different years to apply for up to an additional \$10,000 if they were able to demonstrate a commensurate reduction in sales.
- In **September** 2013, 2 loans to businesses, totaling \$20,000, were approved. Both of the recipients were located in an area directly impacted by construction in two different years and were, therefore, eligible for loans to cover losses up to an additional \$10,000. Both had received earlier loans totaling \$20,000 each.

A total of \$3,693,196 has been disbursed since 2011. (See Attachment C for a depiction of funds disbursed.) All funds available to Minneapolis businesses have been disbursed and the Minneapolis portion of the program has been closed.

| Business Support Fund - Financial Activities | Allocation | Approvals | Balance | Percent Remaining |
|---|--------------------|--------------------|--------------------|------------------------------|
| Minneapolis | | | | |
| Cedar Riverside | \$289,825 | \$395,567 | (\$105,742) | 0% |
| Stadium Village | \$221,994 | \$302,410 | (\$80,416) | 0% |
| Prospect Park | \$345,324 | \$300,951 | \$44,373 | 13% |
| Minneapolis Total | \$857,143 | \$998,928 | (\$141,785) | 0% |
| Business Support Fund - Financial Activities | Allocation | Approvals | Balance | Percent Remaining |
| Saint Paul | | | | |
| Emerald to Hampden (North Side of University Avenue) | \$169,616 | \$111,497 | \$58,119 | 34% |
| Emerald to Hampden (South Side of University Avenue) | \$514,149 | \$85,183 | \$428,966 | 83% |
| Hampden to Aldine (North Side of University Avenue) | \$524,750 | \$149,090 | \$375,660 | 72% |
| Hampden to Aldine (South Side of University Avenue) | \$180,217 | \$227,933 | (\$47,716) | 0% |
| Aldine to Syndicate (North Side of University Avenue) | \$222,621 | \$386,502 | (\$163,881) | 0% |
| Aldine to Syndicate (South Side of University Avenue) | \$270,326 | \$65,918 | \$204,408 | 76% |
| Syndicate to Lexington (North Side of University Avenue) | \$63,079 | \$166,336 | (\$103,257) | 0% |
| Syndicate to Lexington (South Side of University Avenue) | \$14,557 | \$0 | \$14,557 | 100% |
| Lexington to Dale (North Side of University Avenue) | \$169,827 | \$251,269 | (\$81,442) | 0% |
| Lexington to Dale (South Side of University Avenue) | \$203,793 | \$405,732 | (\$201,939) | 0% |
| Dale to Rice (North Side of University Avenue) | \$150,418 | \$460,082 | (\$309,664) | 0% |
| Dale to Rice (South Side of University Avenue) | \$373,620 | \$191,998 | \$181,030 | 48% |
| Lowertown St. Paul | \$95,409 | \$192,728 | (\$97,319) | 0% |
| St. Paul Total | \$2,952,381 | \$2,694,268 | \$258,113 | 9% |
| Grand Total | \$3,809,525 | \$3,693,196 | \$116,328 | 3% |



Property on University Avenue in the Frogtown neighborhood of St. Paul planned for mixed use development.

Business Improvement / Expansion Assistance: The Business Improvement / Expansion Assistance program includes \$700,000 available in loan, grant, and Program Related Investment (PRI) funds to assist targeted businesses with significant growth opportunities and/or that are in a position to buy or improve their own buildings with the goal of reinforcing the importance of locally- and minority-owned businesses to the Central Corridor. This program will be administered by the Neighborhood Development Center (NDC).

Significant Activities:

The loans listed below have been approved under this program. See Attachment D for a 2012 mid-year report from the NDC on these programs.

- May’s Building, 377 University Avenue: \$50,000 expansion loan and \$60,000 façade grant.
- A-1 Vacuum Cleaner, 666 University Avenue: \$50,000 expansion loan and \$10,000 façade grant.
- X-Treme Beauty Salon, 500 N. Dale Street: \$20,000 expansion loan.
- Ha Tien Grocery Store, 353 University Avenue: \$200,000 expansion loan and \$30,000 façade grant.

| 2012 Financial Activities: | Amount |
|---|------------------|
| Living Cities Small Business Expansion loans | \$320,000 |
| Business façade improvement for small businesses | \$109,247 |
| Loan Loss Reserve Fund that supports Program Related Investment loan for building owners and business expansion | \$150,000 |
| NDC’s administrative costs | \$33,250 |
| Total | \$612,497 |

Business Resources Collaborative (BRC): The Business Resources Collaborative (BRC) is an informal coalition that provides support and technical assistance to businesses affected by the Central Corridor LRT Project. The BRC has received \$305,000 in grants in support of its operations. The BRC provides the following services to businesses along the Central Corridor:

- Provide business consulting and technical assistance (e.g., business and real estate development loan assistance; parking; energy efficiency programs; advocacy, information and referrals).
- Provide and maintain a business resource/information clearinghouse (<http://www.readyforrail.net>).
- Provide a grassroots "buy local" marketing campaign to help provide customers to Central Corridor businesses during project construction.

| Financial Activities: | Amount |
|---|------------------|
| Creation and facilitation of Central Corridor Business Resources Collaborative. (June 2009) | \$15,000 |
| Creation of the Central Corridor Funders Collaborative Corridor-wide business development strategy, announcement of the strategy, creation of an evaluation framework, and facilitation for 2010. (Feb. 2010) | \$90,000 |
| Grassroots buy local marketing plan. (Nov. 2010) | \$50,000 |
| City of St. Paul funding to Midway Chamber of Commerce to assist in business marketing efforts (paid to Nemer Fieger). | \$75,000 |
| Central Corridor Funders Collaborative funding to Midway Chamber of Commerce to assist in Business Marketing Efforts | \$75,000 |
| Total | \$305,000 |

University Avenue Business Preparation Collaborative (U7): The University Avenue Business Preparation Collaborative (U7) was created by community development organizations to provide marketing support, on-site business consulting, resource center and planning center, small business workshops, grants for marketing and façade improvements, micro-lending and financing support to small businesses along the Central Corridor. All funds reported in the Business Impacts SFEIS for this activity have been disbursed. Additionally, a grant of \$200,000 for support in 2013 increased the total amount of support to \$1,275,000.

Significant Activities:

Since 2009, U7 staff and the BRC have provided over 7,600 hours of one-on-one assistance to more than 130 Central Corridor businesses. See Attachment E for the U7's January 2013 report of Technical Assistance provided to small businesses on the green line.

Business Testimonials from January 2013 Report:

U7 introduced Fransico O’Ryan, owner of **East African Bakery** (786 University Avenue), to efficient accounting software, provided bi-weekly accounting support, helped increase revenue by reducing costs, and is now working with O’Ryan to look into forgivable loans for construction-related losses. O’Ryan was pleased that U7’s financial coaching allowed him to more time to contact new customers:

“In less time, I’m more accurate with where my money is going and I can spend more time finding customers.”

--Francisco O’Ryan, owner of East African Bakery

U7 facilitated a \$1,000 micro-grant for marketing **Embodied Health** (2506 University Avenue). U7 used its resources along with this grant to help Embodied Health owner Lucinda Pepper consistently brand her business, utilize social media, set up a photo shoot, create new print materials, and launch a new website. U7 continues to provide Pepper with help as needed. Pepper is excited by the new business the U7's marketing helped attract:

"I was inundated with calls. It was a quality problem. This year, gross revenue should top \$46,000. It was astounding how helpful working with NDC and U7 has been for me."

--Lucinda Pepper, owner of Embodied Health

Ya Poophakumpanart, owner and chef at **Thai Cafe** (371 University Avenue) received about 120 hours of U7 assistance. She was awarded a \$1,000 micro-grant used to develop a more modern brand, effectively price her menu, build a website, and maintain her facebook page. In the midst of construction, U7 worked with Poophakumpanart to keep business strong by expanding catering services, distributing flyers, and posting signs to help customers find their way to Thai Cafe even through road closures. Poophakumpanart is excited by the new business the light rail will bring right to her door.

Flamingo Restaurant (1277 University Avenue) received more than 450 hours of U7 assistance which helped co-owners Shegitu Kibede and Frewoini Haile cut costs, maintain relationships with customers, learn accounting and financial strategies, create new branding, and put up signs to direct customers to the restaurant during construction. Soon after receiving U7's help, Flamingo Restaurant achieved a 92 percent rating on Urban Spoon:

"They opened our eyes, they told us not to just sit and wait for people to come to us."

--Shegitu Kibede, co-owner of Flamingo Restaurant

Rachelle Simmons, owner of **Foundations Health Care Academy** (225 University Avenue) received U7 assistance in the form of a \$1,000 micro-grant used for relocating. Additionally, U7 helped Simmons create a website, utilize social media, and secure an outside grant to repaint her classroom. Though Simmons experienced obstacles starting her new business just weeks before the University Avenue construction, she is excited about the future of Light Rail:

"We're not two cities. This makes us one city. There are so many more options for people to get to where they need to go."--Rachelle Simmons, owner of Foundations Health Care Academy

| Financial Activities | Amount |
|---|-----------|
| Program to help small through training, technical assistance, and financing. (Jan 2009) | \$200,000 |
| Program to help small business through training, technical assistance, and financing. (Feb. 2010) | \$100,000 |
| Program to help small businesses through training, technical assistance, and financing.(Sept. 2010) | \$100,000 |
| Program to help small businesses through training, technical assistance, and financing. (April 2011) | \$200,000 |
| Bigelow Foundation (\$50,000 in 2009 and \$75,000 in 2010) to prepare small businesses for Central Corridor LRT construction. | \$125,000 |

| | |
|--|--------------------|
| St. Paul Foundation (\$75,000 in 2009 and \$75,000 in 2010) to prepare small businesses for Central Corridor LRT construction. | \$150,000 |
| Program to help small businesses through training, technical assistance, and financing. (April 2012) | \$200,000 |
| Program to help small businesses through training, technical assistance, and financing. (March 2013) | \$200,000 |
| Total | \$1,275,000 |

Great Streets Business District Support and Business Association Assistance Program: The City of Minneapolis will contribute a total of \$367,465 for business technical and marketing support. The original commitment of \$210,000 documented in the Amended ROD for business support program activities along Central Corridor was later supplemented with an additional \$157,465 in new Business District Support contracts in 2012 and 2013 with the West Bank Business Association, African Development Center and Stadium Village Commercial Association. In July, \$2,500 was disbursed to the African Development Center for hosting business forums in the Cedar Riverside area; in August, \$2,789 was disbursed to the West Bank Business Association for administering the business district support program in Cedar Riverside; in September, \$15,978 was disbursed to the Stadium Village Commercial Association for developing and implementing marketing campaigns and special promotions supporting businesses in the area.

| Business Support Financial Activities in Minneapolis (along University Ave in Prospect Park, Stadium Village, Cedar Riverside) | Original Commitments (2010-2011) | Additional Commitments (2012 - 2013) | Total Commitments (2010 -2013) | Total Disbursements (as of 9/30/13) |
|--|---|---|---------------------------------------|--|
| Business Association Assistance Program | \$13,000 | - | \$13,000 | \$13,000 |
| Great Streets Business District Support Grants | \$160,000 | \$154,465 | \$314,465 | \$259,767 |
| Additional City Business Finance Assistance (African Development Center) | \$40,000 | - | \$40,000 | \$40,000 |
| | \$213,000 | \$154,465 | \$367,465 | \$312,767 |

Other Business Assistance: The “Other” category in Table 1 consists of funding commitments from the Central Corridor Funders Collaborative (CCFC). All funds reported in the Business Impacts SFEIS for this activity have been disbursed.

| Financial Activities | Amount |
|---|----------------|
| Central Corridor Partnership to support public presentations from Bill Knowles (business mitigation consultant) | \$3,000 |
| Asian Economic Development Association to support consultation / presentations by Thao Tran (business mitigation consultant). | \$4,670 |
| Total | \$7,670 |

Business Marketing Program: On September 28, 2011, the Metropolitan Council approved the use of \$1.2 million in Central Corridor LRT project contingency funding for use to market businesses during project construction. The program is focused on increasing awareness of the diversity of businesses in the Central Corridor area of St. Paul and Minneapolis, increase customer traffic, and minimize lost business revenues.

| Financial Activities | Amount |
|--------------------------------|--------------------|
| Marketing Agency Contract Fees | \$1,044,537 |
| Administrative Costs | \$34,000 |
| Total | \$1,078,537 |

Significant Activities:

MOD and Co. has been contracted to conduct the marketing program on behalf of the Metropolitan Council. See Attachment F for a report of activities conducted as part of the business marketing campaign in the July, August and September.

2.3.3 University Avenue / Cedar-Riverside Betterments:

Improved Street Lighting / Street Amenities: The City of St. Paul has contributed additional funds to the project in the amount of \$1,000,000 to include street lighting, colored paving, and other amenities within the public right of way, to enhance the pedestrian character of University Avenue and downtown business districts.

Significant Activities:

These improvements are being implemented concurrently with CCLRT construction, and are being funded using CCLRT contingency funds. The improvements are being made as part of CCLRT construction and were complete by December 31, 2012.

Business Façade Improvement Financing: The City of Minneapolis committed \$150,000 for façade improvement matching grants to businesses along the project corridor, as documented in the Amended ROD. That was later supplemented with an additional \$50,000 commitment in 2013 through a contract with the West Bank Business Association for façade improvement projects in Cedar Riverside. The City's façade grant contract with the African Development Center expired with unspent funds following a two-year period of availability to CCLRT area businesses.

| Business Façade Improvement Matching Grant Program | Original Commitments (2010-2011) | Additional Commitments (2012 - 2013) | Total Commitments (2010 -2013) | Total Disbursements (as of 9/30/13) |
|---|---|---|---------------------------------------|--|
| | \$150,000 | \$50,000 | \$200,000 | \$89,333 |

2.3.4 Promoting Business Access:

Additional Business Signage: The Metropolitan Council will employ movable variable message signs during construction to assist travelers in accessing businesses in response to frequent changes in construction activities. A total of \$50,000 was allocated by the Metropolitan Council for this additional business signage.

Significant Activities:

All funds (\$50,000) in this category have been expended to purchase the variable message signs. Variable message signs were available for use in 2013 as needed during the CCLRT Systems construction activity.

Cooperative Advertising and Transit Fare Passes: Metro Transit will provide \$250,000 in marketing support in the form of cooperative advertising and fare passes to businesses for distribution to customers.

Significant Activities:

To date, a total of \$254,096 has been expended on the following activities:

- Go To Passes for U7 Business Support Staff: In 2011, four Go To Passes with two months fare (totaling \$567) were provided to U7 to support their outreach efforts to Central Corridor businesses by providing transportation to interns going door-to-door to talk about available loan programs and related workshops.
- Development / Deployment of Metro Transit Bus Side Ads : A total of six Metro Transit buses were used to promote patronage of Central Corridor businesses during year one of construction. These ads ran from May through November 2011. From July to December 2012, a total of 30 Metro Transit buses are being used to promote Central Corridor businesses (total value for 2011 and 2012 is \$211,555). In the first quarter of 2013, Metro Transit provided additional bus ads at cost for a value of \$62,000.
- Go To Passes for Go Green Saturday Promotion: On November 24, 2012, Metro Transit offered free passes for 320 rides (\$640 value) to shop along the Central Corridor as part of the Go Green Saturday event.

2.3.5 Construction Contract:

Construction Access Plans: Construction contracts (Civil East – St. Paul, and Civil West – Minneapolis) included \$200,000 for civil construction access plans. Outreach efforts and other contracting activities related to maintaining access were significantly completed in November 2012, as civil construction activities are scheduled to conclude at the end of 2012. In 2013, access plans will be developed as needed. Businesses will be notified of any changes to access at least two weeks prior to the start of construction.

Contractor Incentive Program: A contractor incentive program is being provided for the two major construction contracts (Civil East – St. Paul and Civil West – Minneapolis). This program is intended to encourage effective communication and cooperation between the contractor, businesses and residents. A Construction Communication Committee (“CCC”) composed of business owners, residents, and other stakeholders will be created for each outreach sector identified in contract documents. The CCC will meet once per quarter in 2013 to vote on identified evaluation criteria measuring contractor efforts to minimize construction-related impacts and award quarterly incentives to contractors demonstrating compliance with these measures. In the first quarter of 2013, weather prohibited construction projects. Therefore, funds allocated for the first quarter of 2013 were reallocated to the second and third quarters of 2013. The construction contracts include an \$850,000 allowance (project-wide total) for the contractor incentive program.

Significant Activities:

To date, nine evaluations have taken place by CCC's for the Civil East and Civil West construction contracts. The table below summarizes, by contract by quarter, the contractor incentive funds available and the amount the CCC voted to award, based on contractor performance.

| | Civil East | | Civil West | |
|------------------------|------------------|--|------------------|--|
| | Funds Available | Funds Awarded | Funds Available | Funds Awarded |
| 2010 – Quarter 4 | \$50,000 | \$46,920 (94 percent of total) | \$10,000 | \$9,920 (99 percent of total) |
| 2011 – Quarter 1 | \$40,000 | \$30,993 (77 percent of total) | \$20,000 | \$20,000 (100 percent of total) |
| 2011 – Quarter 2 | \$60,000 | \$25,085 (42 percent of total) | \$25,000 | \$18,891 (75 percent of total) |
| 2011 – Quarter 3 | \$70,000 | \$23,200 (33 percent of total) | \$25,000 | \$20,000 (80 percent of total) |
| 2011 – Quarter 4 | \$70,000 | \$27,500 (39 percent of total) | \$25,000 | \$18,150 (73 percent of total) |
| 2012 – Quarter 1 | \$50,000 | \$40,000 (80 percent of total) | \$20,000 | \$16,327 (82 percent of total) |
| 2012 – Quarter 2 | \$60,000 | \$34,200 (57 percent of total) | \$25,000 | \$21,250 (85 percent of total) |
| 2012 – Quarter 3 | \$70,000 | \$45,500 (60 percent of total) | \$25,000 | \$21,250 (85 percent of total) |
| 2012 – Quarter 4 | \$50,000 | \$37,500 (75 percent of total) | \$25,000 | \$21,250 (85 percent of total) |
| 2013 – Quarter 1 | \$0 | \$0 | \$0 | \$0 |
| 2013 – Quarter 2 | \$60,000 | \$45,000 | \$35,000 | \$33,250 |
| Total (to date) | \$580,000 | \$355,898 (60 percent of total) | \$235,000 | \$200,288 (84 percent of total) |

2.3.6 Project Communications:

Construction Communication Plan (Special Signage): Construction signage will include “Open for Business” signage and other information alerting drivers and pedestrians to construction impacts or other relevant information (e.g., available parking, alternative access, etc.). Approximately four signs will be required per block of construction, and signs will be in place until substantial completion of construction of the surface elements of the project.

Significant Activities: Construction signage is in place in areas where Systems activities are ongoing and where it is needed.

Community Outreach Coordinators: Community Outreach Coordinators will be provided by the Metropolitan Council throughout project construction. The Community Outreach Coordinators act as a liaison between the public and local businesses, including minority-owned businesses, and project contractors. Community Outreach Coordinators are available to answer questions and direct specific construction related concerns back to project contractors and the Metropolitan Council. The Metropolitan Council has dedicated \$3,500,000 to this effort, which includes salary and benefits for a fully staffed Central Corridor Outreach and Communications Team for the four years of project construction from 2010 through 2013. See Attachment G for a display of current Outreach staff and their contact information.

2.4 Requests for Business Assistance and Response

Several of the programs summarized in Section 3 involve direct assistance to businesses in the forms of loans, grants, or other direct assistance. Programs that are managed in this way are listed below, along with information on the number of requests to receive assistance from these programs.

Neighborhood Commercial Parking Program (City of St. Paul): To date, a total of 50 applications have been received by the City of St. Paul and 24 projects have been funded. The City has closed the application process for this program.

Business Support Fund: To date, a total of 270 loans been approved by the City of Saint Paul. A total of 20 applications for loans were not funded, as reported below:

- Two of the applicant businesses closed prior to the loan being disbursed.
- Six were not eligible as they actually demonstrated business revenues that increased from periods prior to construction. Two of the six later reapplied with additional demonstrated losses and the applications were then deemed eligible and approved.
- Four were not eligible as they were not retail establishments.
- Three were not eligible as they were outside the established geographic area for qualified applicants.
- One did not meet minimum required time for being in business on the corridor (one-year minimum).
- Two were the subject of an adverse action taken by the City of St. Paul. One was evicted by the landlord before the loan application was processed; the other was closed after law enforcement action.
- One was not eligible because the previous year’s sales exceeded \$2 million.
- One business was sold before the loan was closed.

(See Attachment C for a visual depiction of the status of funds approved.)

Business Improvement / Expansion Assistance: Loans have been made to four businesses along the Central Corridor, as reported in Section 2.3.2 of this report.

Business Façade Improvement Financing (City of Minneapolis): To date, 26 applications have been received to access funds administered through this program with 23 applications approved and/or funded (one additional application was submitted and then later withdrawn). West Bank Business Association also received \$2,500 for administering the façade grant program in the Cedar Riverside area.

2.5 Business Openings / Closings / Relocations

The following update on number of Central Corridor business openings, closings, and relocations uses data gathered by CCPO Outreach staff. Outreach staff maintains an inventory of Central Corridor businesses, which provides a comprehensive contact database. This inventory is a list of street-level business establishments that are found along the Central Corridor alignment from the West Bank area of Minneapolis to downtown St. Paul.

The information in the following table reflects known business openings, closings and relocations on the Central Corridor for the months of July, August, September.

| Change in Central Corridor Businesses | |
|--|---|
| July August September 2013 | |
| Business Openings | 3 |
| Business Closings | 0 |
| Business Relocations off Corridor | 1 |
| Business Relocations on Corridor | 1 |



3.0 Frequently Asked Questions

3.1 How do I request a translated summary of this report?

Please contact the Central Corridor Public Outreach and Communications Team for assistance:

Central Corridor email: centralcorridor@metc.state.mn.us

Hotline: 651-602-1404

Requesting a Spanish Summary of Report:

¿Cómo puedo solicitar un resumen traducido de este informe?

Por favor comuníquese con el *Equipo de Corredor Central Publico de Alcance y Comunicación* (Central Corridor Public Outreach and Communications Team) para asistencia.

Correo electrónico del Equipo de Corredor Central: centralcorridor@metc.state.mn.us

Línea de ayuda: (651) 602-1404

Requesting a Vietnamese Summary of Report:

Làm thế nào để yêu cầu một bản tóm tắt dịch của báo cáo này?

Xin vui lòng liên hệ với Central Corridor Public Outreach and Communications Team để được hỗ trợ: Central

Corridor email: centralcorridor@metc.state.mn.us

Hotline: 651-602-1404

Requesting a Somali Summary of Report:

Sideen u dalbadaa warbixintaan kooban oo la fasiray?

Fadlan la soo xiriir Central Corridor caawimada dadweeynaha iyo kooxda fariinta dadweeynaha u qaabilsan.

Central Corridor Eemeylkoodu waa: centralcorridor@metc.state.mn.us

Telefoonka: 651 602 1404

Requesting a Hmong Summary of Report:

Yuav ua li cas thiaj li thov tau daim ntawv txhais ua lus Hmoob txog cov xov xwm no?

Yog koj xav tau kev pab, thov hu los yog sau ntawv rau tom cov Koos Haum (Central Corridor Public Outreach and Communications Team).

Sau ntawv rau: centralcorridor@metc.state.mn.us

Xov Tooj: 651-602-1404

3.2 How can I report a construction-related problem?

To report problems that arise during construction, call the 24-hour hotline at 651-602-1404.

3.3 How can I get information on business assistance during construction?

“Ready for Rail” is a great source for information on programs to assist Central Corridor businesses during construction and can be found at <http://www.readyforrail.net/> or by calling 651-280-2384.

3.4 How can I comment on the project?

The outreach program provides many avenues for people to submit comments and concerns. The outreach team forwards your comments and concerns to the engineers.

Central Corridor email: centralcorridor@metc.state.mn.us

Phone line: 651-602-1645

Attend a public meeting. See the Central Corridor meetings page at www.centralcorridor.org

3.5 Where do I get information about job opportunities

The Met Council and Central Corridor Funders Collaborative created www.lrtworks.org for job seekers to register their qualifications.

3.6 How can the public get construction information?

Details about construction will be available at www.centralcorridor.org and the public will be notified in advance about work, including detours and road closures. Project outreach coordinators began surveying business and property owners in the spring of 2008 for details on their points of access to help engineers design the line and plan construction.

Attachment A

Summary of Monthly Complaints / Response

| Category | Description | Response | Responded Within 24 Hours | Responded Within 1 Week | Date Received | Date Responded |
|-------------------|---|---|---------------------------|-------------------------|---------------|----------------|
| Civil East | | | | | | |
| Misc | Trees Down - 145 Univ Ave | Forwarded to the city of St. Paul | | X | 07.02.2013 | 07.05.2013 |
| Misc | Loose Steel Plate - Univ btwn Prior & Cleveland | Steel plate put back in place within hours. Removed a week or so later when work completed. | X | | 07.10.2013 | 07.10.2013 |
| Misc | Pelham Bridge | Called and advised this is not our project. | X | | 07.16.2013 | 07.16.2013 |
| Misc | Truck that shoots hot flames at track? | Responded to caller that truck is a rail grinder. | | X | 07.24.2013 | 07.30.2013 |
| Misc | Skateboarders - Univ & Milton | Notified Metro Transit | | X | 07.25.2013 | 07.30.2013 |
| Misc | Drain @ Huron SE by Arbys | responded via phone | | X | 07.29.2013 | 08.30.2013 |
| Safety Security | Stairway barricades removed - 477 Cedar | Metro Transit will put up temporary barricade | | X | 07.25.2013 | |
| Utilities | Field Meet - 10th & Cedar | responded via phone | X | | 07.22.2013 | 07.22.2013 |
| Civil West | | | | | | |
| Pedestrian | No Ped Walkways - 25th & 29th on Univ | AMJV responded. | | X | 07.10.2013 | 07.16.2013 |
| Pedestrian | Sidewalk & Curb @ Univ & Malcolm | Forwarded to construction staff to investigate. | | X | 07.12.2013 | 07.18.2013 |

| Category | Description | Response | Responded Within 24 Hours | Responded Within 1 Week | Date Received | Date Responded |
|-------------------|--|--|---------------------------|-------------------------|---------------|----------------|
| Civil East | | | | | | |
| Incidents | 979 University Ave - Shear Pleasure | Responded by phone | X | | 08.01.2013 | 07.31.2013 |
| Misc | Job Prospects for Disability | Responded by phone | | X | 08.01.2013 | 08.09.2013 |
| Misc | What plants used on corridor? | Emailed list of plants: Autumn Joy Sedum, Baja Daylily, Black-eyed Susan, Borealis Yarrow, Eenie Wee | X | | 08.02.2013 | 08.02.2013 |
| Misc | Water Damage - Snap Fitness | Called back. Forwarded to construction staff. | | X | 08.09.2013 | 08.09.2013 |
| Misc | Research Info | Called and left message. | | X | 08.13.2013 | 08.15.2013 |
| Misc | Left several e-mails - 2650 Univ Ave | Called back. | | X | 08.19.2013 | 08.22.2013 |
| Misc | Alliance Bank Center Damage | Walsh to investigate. | X | | 08.21.2013 | 08.22.2013 |
| Misc | No Road Closure Sign - 7th St. & Wabasha | No response requested. | X | | 08.26.2013 | 08.26.2013 |
| Parking | Park & Ride Lots for CCLRT | Spoke with caller | X | | 08.13.2013 | 08.13.2013 |
| Traffic | Manhole Cover - Univ & Hampton | Construction staff went to site and spoke to caller. | X | | 08.16.2013 | 08.16.2013 |
| Traffic | Train arm dropped - Chestnut & Shepherd | Call freight rail company | X | | 08.29.2013 | 08.29.2013 |
| Vehicle Access | Walsh Veh blocking exit - 6th & Cedar | Responded via phone | X | | 08.28.2013 | 08.28.2013 |
| Civil West | | | | | | |
| Bus | Busses Running on Washington? | responded via email | X | | 08.06.2013 | 08.06.2013 |
| Misc | U of M Road Closure Question | spoke with caller on the phone | X | | 08.06.2013 | 08.06.2013 |
| Misc | Light Rail in N. Mpls | Spoke with caller | X | | 08.06.2013 | 08.07.2013 |

| Category | Description | Response | Responded Within 24 Hours | Responded Within 1 Week | Date Received | Date Responded |
|-------------------|---|---|---------------------------------|-------------------------------|------------------|-------------------|
| Civil East | | | | | | |
| Incidents | Manhole - 2242 Univ | Construction staff went out to site and spoke to caller. | X | | 09.05.2013 | 09.05.2013 |
| Misc | 7th & Cedar Open over Weekend? | Spoke with caller via phone. | X | | 09.06.2013 | 09.06.2013 |
| Misc | Disengaging Passengers on 11th | Responded via phone. | X | | 09.17.2013 | 09.17.2013 |
| Misc | 7th & Cedar Construction | Responded via email. | | X | 09.20.2013 | 09.24.2013 |
| Misc | Gopher Football Transit | Responded via email. | | X | 09.20.2013 | 09.24.2013 |
| Misc | Betty Charles Issue | Responded to caller. | X | | 09.23.2013 | 09.23.2013 |
| Misc | Wacouta & 6th Closure | Responded via phone. left message | X | | 09.24.2013 | 09.24.2013 |
| Misc | Directions to work | Left voice mail | X | | 09.24.2013 | 09.24.2013 |
| Safety Security | Unsecured trap door at 1567 Univ Ave. and pavers issue. | Following up on specs on trap door. Pavers on punch list. | X | | 09.05.2013 | 09.05.2013 |
| Traffic | Blocking off E 7th EB | Spoke with callers via phone. | X | | 09.17.2013 | 09.17.2013 |
| Utilities | Electrical - Capitol City Ramp | Responded to caller. | X | | 09.05.2013 | 09.05.2013 |
| Utilities | Sewer - Capital City Plaza | Responded to caller. | X | | 09.16.2013 | 09.16.2013 |
| Vehicle Access | 10th & Cedar Complete? | Spoke with caller via phone. | X | | 09.16.2013 | 09.16.2013 |
| Civil West | | | | | | |
| Misc | Ride Green Line from Target Field to Gopher Game | Responded by phone | X | | 09.25.2013 | 09.25.2013 |
| Pedestrian | Open Sidewalk in front of Weaver Densford Bldg. | Jim Toulouse responded via email. | X | | 08.26.2013 | 08.27.2013 |
| Safety Security | Fence Down - Union - Uof M | Responded by email | X | | 09.09.2013 | 09.09.2013 |
| Safety Security | Sidewalk Repairs - 515 Delaware SE | Responded by email | | X | 09.20.2013 | 09.23.2013 |

Attachment B1

Summary of Past Monthly Meetings

Central Corridor LRT Meeting Summary

July, 13

| 1. Metropolitan Council initiated public meetings/events | | | | | | | |
|---|-------------------|-------------------------------------|-------------------|--|---|---------------------------|--------------------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees | Attendees Expected | Project Contact & Phone # |
| 7/11/13 | 2:00 PM | TBD | CCPO | Civil West Quarterly Contractor Evaluation Meeting | Civil West Construction Communication Committee members | 10 | Lee, Shoua |

| 2. Project partner initiated meetings/events | | | | | | | |
|---|-------------------|--|----------------------------|---------------------------------|-------------------------------|---------------------------|--------------------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 7/11/13 | 12:00 PM | Christo's, 514 4th Street E, St. Paul, MN 55101 | Midway Chamber of Commerce | Lunch on the Avenue | | 30 | Centralcorridor |
| 7/12/13 | 11:00 AM | Bonnie's Cafe, 2160 University Avenue West, Saint Paul, MN | Midway Chamber of Commerce | Go Green Line Fridays | | 30 | Centralcorridor |
| 7/19/13 | 11:00 AM | Golden's Deli, 275 4th Street East #102, St. Paul, MN | Midway Chamber of Commerce | Go Green Line Fridays | | 30 | Centralcorridor |
| 7/25/13 | 12:00 PM | Lao Thai, 501 University Avenue W, St. Paul, MN 55103 | Midway Chamber of Commerce | Lunch on the Avenue | | 30 | Centralcorridor |
| 7/26/13 | 11:00 AM | Royal Bangkok, 315 University Avenue West, St. Paul, MN | Midway Chamber of Commerce | Go Green Line Fridays | | 30 | Centralcorridor |

Page 1 of 4 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954

Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

July, 13

| 3. Meetings with Stakeholders | | | | | | | |
|--------------------------------------|-------------------|---|-------------------|--|---|---------------------------|--------------------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 7/2/13 | 10:00 AM | Bethesda Hospital, 559 N Capitol Blvd St Paul, MN | Seamus Dolan | Safety training meeting with Lynn Sadoff | Staff at Besthda Hospital | 1 | Dolan, Seamus |
| 7/3/13 | 1:30 PM | 500 Dale Street North, 55103 | Seamus Dolan | Safety Presentation: Kings Crossing | Staff and Residents of Kings Crossing | 15 | Dolan, Seamus |
| 7/9/13 | 10:00 AM | 332 Minnesota Street St Paul | Seamus Dolan | Post Construction Survey: First National Bank | Property owners | 5 | Dolan, Seamus |
| 7/9/13 | 1:00 PM | 1600 University Ave. West | Seamus Dolan | Metropolitan Center for Independent Living | Staff and Residents | 7 | Dolan, Seamus |
| 7/10/13 | 10:00 AM | 253 E. 4th Street St. Paul | Seamus Dolan | Post Construction Survey: Michaud Brothers Building | Property Owner | 5 | Dolan, Seamus |
| 7/10/13 | 10:00 AM | Central Corridor Project Office, 540 North Fairview Av Room 2/3, Saint Paul, MN 55104 | CCPO | Quarterly Construction Meeting/Quarterly Contractor Evaluation Meeting | Public-Construction Communication Committee Members | 40 | Happel, Dana |
| 7/11/13 | 10:00 AM | 540 Cedar Street, St. Paul, MN 55101 | CCPO | Safety Training for Department of Human Services | Employees | 25 | Happel, Dana |
| 7/15/13 | 10:00 AM | Capitol River Council, Downtown Life Committee, US Bank First Floor conference Center | CCPO | Safety Presentation | Downtown Life Committee | 25 | Happel, Dana |
| 7/16/13 | 1:00 PM | Wells Fargo Place | CCPO | Safety Training | Tenants | 50 | Happel, Dana |

Page 2 of 4 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954

Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

July, 13

| 3. Meetings with Stakeholders | | | | | | | |
|--------------------------------------|-------------------|--|---------------------------------------|---|-------------------------------------|---------------------------|--------------------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 7/16/13 | 5:30 PM | TBD | Desnoyer Park Improvement Association | Desnoyer Park Neighborhood Annual Picnic | residents and community leaders | 300 | Lee, Shoua |
| 7/17/13 | 11:00 AM | Overflow Cafe, 2929 University Avenue, Minneapolis | Owners of business | Review grass | Owners of business | 2 | Happel, Dana |
| 7/17/13 | 1:00 PM | 1821 University Ave. W., Suite 324 S | Seamus Dolan | Safety Presentation at Minnesota Licensed Family Child Care Association | Staff | 15 | Dolan, Seamus |
| 7/17/13 | 1:00 PM | 1821 University Ave. W., Suite 324 S | Seamus Dolan | Safety Presentation: Minnesota Licensed Family Child Care Association | Staff | 10 | Dolan, Seamus |
| 7/18/13 | 11:30 AM | 1700 University Ave W. | Seamus Dolan | Safety Presentation: Health East Midway | Staff | 15 | Dolan, Seamus |
| 7/18/13 | 1:30 PM | 1440 University Ave W, St. Paul | Seamus Dolan | Safety Presentation: Cub Foods | Department leaders at the Cub Foods | 10 | Dolan, Seamus |
| 7/18/13 | 10:00 PM | 300 E. 4th Street Building | Seamus Dolan | Post Construction Survey: Lowertown Commons | Property owners | 3 | Dolan, Seamus |
| 7/20/13 | 9:00 AM | | Rondo Days | Rondo Days | Rondo community | 500 | Happel, Dana |
| 7/22/13 | 7:00 PM | TBD | Prospect Park | Safety Training-Prospect Park East River Road Neighborhood | Neighborhood | 30 | Happel, Dana |

Page 3 of 4 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954

Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

July, 13

| 3. Meetings with Stakeholders | | | | | | | |
|--------------------------------------|-------------------|---|-------------------|--|---|---------------------------|--------------------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 7/23/13 | 11:00 AM | 1390 University Ave. West, St Paul | Anne Sonnee | HealthEast Employee Picnic | Employees of HealthEast | 150 | Dolan, Seamus |
| 7/24/13 | 9:00 AM | 839 University Ave., St. Paul, MN 55104 | CCPO | Safety Training for Model Cities | Model Cities staff | 20 | Lee, Shoua |
| 7/24/13 | 11:30 AM | 553 Fairview Avenue North | Seamus Dolan | Safety Presentation at Goodwill | Staff at Goodwill | 15 | Dolan, Seamus |
| 7/25/13 | 9:00 AM | 451 Lexington Parkway North St Paul | Seamus Dolan | Safety Presentation: Wilder Foundation | Staff and general public | 20 | Dolan, Seamus |
| 7/26/13 | 11:00 AM | 1840 University Ave W, Saint Paul | Seamus | Safety Presentation at Episcopal homes | Staff and general public at Episcopal Homes | 30 | Dolan, Seamus |
| 7/31/13 | 5:00 PM | 451 Lexington Parkway North St Paul | Seamus Dolan | Wilder Foundation: Evening Safety Training | Staff and general public | 20 | Dolan, Seamus |

Page 4 of 4 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954

Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

August, 13

1. Metropolitan Council initiated public meetings/events

| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees | Attendees Expected | Project Contact & Phone # |
|------|------------|------------------------------|------------|--------------------------|-----------------------|--------------------|---------------------------|
|------|------------|------------------------------|------------|--------------------------|-----------------------|--------------------|---------------------------|

2. Project partner initiated meetings/events

| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
|---------|------------|---|-------------------------------|----------------------------|------------------------|--------------------|---------------------------|
| 8/2/13 | 10:00 AM | Groundswell Coffee, 1342 Thomas Ave., St. Paul | Samantha Henningson, Noel Nix | Green Line Safety Outreach | Council Member Aides | 2 | Lee, Shoua |
| 8/2/13 | 11:00 AM | Pho Ca-Dao Restaurant, 439 University Avenue West, St. Paul, MN | Midway Chamber of Commerce | Go Green Line Fridays | | 30 | Centralcorridor |
| 8/8/13 | 10:30 AM | Tofu House, 307 Oak Street SE, Minneapolis, MN | Midway Chamber of Commerce | Go Green Line Fridays | | 30 | Centralcorridor |
| 8/8/13 | 12:00 PM | Bonnie's Cafe, 2160 University Avenue West, St. Paul, MN 55114 | Midway Chamber of Commerce | Lunch on the Avenue | | 30 | Centralcorridor |
| 8/9/13 | 11:00 AM | Tofu House, 307 Oak Street SE, Minneapolis, MN | Midway Chamber of Commerce | Go Green Line Fridays | | 30 | Centralcorridor |
| 8/16/13 | 11:00 AM | Senor Wong, 111 Kellogg Boulevard E, St. Paul, MN | Midway Chamber of Commerce | Go Green Line Fridays | | 30 | Centralcorridor |
| 8/22/13 | 11:00 AM | McDonalds, 471 Marion Street, St. Paul, MN | Midway Chamber of Commerce | Lunch on the Avenue | | 30 | Centralcorridor |
| 8/23/13 | 11:00 AM | Homi Restaurant, 864 University Avenue West, St. Paul, MN | Midway Chamber of Commerce | Go Green Line Fridays | | 30 | Centralcorridor |

Page 1 of 5 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954 Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

August, 13

2. Project partner initiated meetings/events

| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
|---------|------------|---|----------------------------|--------------------------|------------------------|--------------------|---------------------------|
| 8/30/13 | 11:00 AM | Foxy Falafel, 791 Raymond Avenue West, St. Paul, MN | Midway Chamber of Commerce | Go Green Line Fridays | | 30 | Centralcorridor |

3. Meetings with Stakeholders

| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
|--------|------------|--|------------|--|---------------------------------|--------------------|---------------------------|
| 8/1/13 | 1:00 PM | Centennial Building, 3rd Floor near HR, St. Paul, MN 55101 | CCPO | Safety Training for St. Capitol Safety Committee | Safety Committee | 20 | Happel, Dana |
| 8/6/13 | 1:00 PM | Various Locations | CCPO | National Night Out - Safety Outreach | residents, community members | 100 | Lee, Shoua |
| 8/6/13 | 2:00 PM | 480 Cedar Street, St. Paul, MN 55101 | CCPO | Safety Training with MPR | MPR Staff | 15 | Happel, Dana |
| 8/6/13 | 2:00 PM | Aurora and Victoria | CCPO | Peace Garden National Night Out Event | residents and community members | 20 | Lee, Shoua |
| 8/6/13 | 4:30 PM | 1000 bl of Fuller Ave | NNO | National Night Out: Fuller Ave | Residents | 20 | Dolan, Seamus |
| 8/6/13 | 5:00 PM | 900 block of Concordia Avenue | | National Night Out: Concordia Ave | | 15 | Dolan, Seamus |
| 8/6/13 | 5:00 PM | 200 Bedford Street SE, Minneapolis, MN 55414 | CCPO | National Night Out | Prospect park residents | 15 | Happel, Dana |

Page 2 of 5 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954 Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

August, 13

| 3. Meetings with Stakeholders | | | | | | | |
|--------------------------------------|-------------------|---|--------------------|---|-------------------------------|---------------------------|--------------------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 8/6/13 | 5:15 PM | 100 Bedford Street SE, Minneapolis, MN 55414 | CCPO | National Night Out | Prospect park residents | 7 | Happel, Dana |
| 8/6/13 | 5:30 PM | 100 Aurthur Avunue SE, Minneapolis, MN 55414 | CCPO | National Night Out | Prospect Park residents | 8 | Happel, Dana |
| 8/6/13 | 5:30 PM | 1000 Block of Charles Ave, between Oxford and Lexington | NNO | National Night Out: Charles Ave | Residents | 15 | Dolan, Seamus |
| 8/6/13 | 6:00 PM | 100 Malcolm Avenue, SE, Minneapolis, MN 55414 | CCPO | National Night Out | Prospect park residents | 10 | Happel, Dana |
| 8/6/13 | 6:15 PM | 10 Barton Avenue SE, Minneapolis, MN 55414 | CCPO | National Night Out | Prospect park residents | 11 | Happel, Dana |
| 8/6/13 | 6:30 PM | 3100 4th Street SE, Minneapolis, MN 55414 | CCPO | National Night Out | Prospect park residents | 30 | Happel, Dana |
| 8/6/13 | 7:00 PM | 1566 W Thomas Ave, St Paul, MN 55104 | National Night Out | National Night Out: Jehovah Lutheran Church | local residents | 30 | Dolan, Seamus |
| 8/8/13 | 11:00 AM | 640 Jackson St, St Paul, MN | Seamus Dolan | Safety Presentation: Regions Hospital | Hospital staff | 30 | Dolan, Seamus |
| 8/12/13 | 11:30 AM | Sibley Square parking Ramp, 190 E. 5th Street, St. Paul, MN 55101 | CCPO | Sibley Square | Parking lot Manager | 1 | Happel, Dana |
| 8/13/13 | 1:00 PM | Wells Fargo Place, Suite 175 | CCPO | Construction update meeting | Cedar Street peopel | 15 | Happel, Dana |

Page 3 of 5 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954 Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

August, 13

| 3. Meetings with Stakeholders | | | | | | | |
|--------------------------------------|-------------------|---|--|--|---|---------------------------|--------------------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 8/20/13 | 7:30 AM | White Bear Country Inn, 4940 Highway 61 North, 55110 White Bear Lake | Met Council | St. Paul Area Chamber of Commerce Board Meeting | St. Paul Area Chamber of Commerce board members & staff | 20 | Lee, Shoua |
| 8/20/13 | 8:30 AM | 2505 University Ave W, St Paul, MN | Seamus Dolan | Safety Presentation: Handi Medical Supply | Staff meeting at Handi Medical Supplies | 70 | Dolan, Seamus |
| 8/20/13 | 11:00 AM | 166 4th Street, St. Paul, MN 55101 | CCPO | Safety Training for St. Paul Radiology | Employees | 10 | Happel, Dana |
| 8/21/13 | 9:00 AM | 141 E. 4th Street, St. Paul MN | Seamus Dolan | Post-Construction Survey: Endicott Building, requires historic architect | Property Managers | 5 | Dolan, Seamus |
| 8/21/13 | 2:30 PM | Commons Hotel, Minneapolis, MN, 55414 | Stadium Village Commercial Association | Safety Presentation Stadium Village Commercial Association | Business owners | 20 | Happel, Dana |
| 8/22/13 | 9:00 AM | 336 Robert Street, St. Paul, MN | Seamus Dolan | Post-Construction Survey: Pioneer Press Building | Property managers | 5 | Dolan, Seamus |
| 8/26/13 | 11:00 AM | St Joseph's hospital Cafeteria, 45 w. 10th Street, St. Paul, MN 55101 | CCPO | Safety Training- Staff a table | Hospital Employees | 100 | Happel, Dana |
| 8/27/13 | 8:00 AM | 340 Cedar Street, St. Paul, MN 55101 | CCPO | Fitzgerald Park Block Club Safety Training | Members | 15 | Happel, Dana |
| 8/28/13 | 9:00 AM | University of Minnesota McNamara Alumni Center | U of M | New Student Orientation | New Students | 300 | Happel, Dana |
| 8/28/13 | 9:00 AM | 451 Lexington Parkway North St. Paul | Joan Gibson (Wilder) | Safety Presentation - Wilder (Hmong) | Southeast Asian Staff | 25 | Dolan, Seamus |

Page 4 of 5 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954 Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

August, 13

| 3. Meetings with Stakeholders | | | | | | | |
|--------------------------------------|-------------------|---|-------------------|---|-------------------------------|---------------------------|--------------------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 8/28/13 | 1:00 PM | 533 Randolph, St. Paul, MN 55102 | CCPO | Safety Training for St. Paul Public Schools Bus Drivers | Bus Drivers | 40 | Happel, Dana |
| 8/29/13 | 10:00 AM | 275 E. 4 th Street, St. Paul, MN | Seamus Dolan | Post Construction Survey: Chicago, St. Paul, Minneapolis & Omaha Railroad Office Building | Property Managers | 5 | Dolan, Seamus |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Page 5 of 5 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954 Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

September, 13

| 1. Metropolitan Council initiated public meetings/events | | | | | | | |
|---|------------|------------------------------|------------|--------------------------|-----------------------|--------------------|---------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees | Attendees Expected | Project Contact & Phone # |
| | | | | | | | |

| 2. Project partner initiated meetings/events | | | | | | | |
|---|------------|---|--------------------------------|--------------------------|--|--------------------|---------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 9/5/13 | 11:00 AM | Royal Bangkok, 315 University Avenue, St. Paul, MN 55103 | Midway Chamber of Commerce | Lunch on the Avenue | | 30 | Centralcorridor |
| 9/6/13 | 11:00 AM | El Bravo Mexican Restaurant, 538 Rice Street, St. Paul, MN | Midway Chamber of Commerce | Go Green Line Fridays | | 30 | Centralcorridor |
| 9/15/13 | 11:00 AM | University Ave. from Hamline to Marion | Mod & Co. and City of St. Paul | Open Streets Event | residents, businesses, community members | 10000 | Lee, Shoua |
| 9/19/13 | 12:00 PM | Lucy Coffee Cafe, 540 Fairview Avenue North, St. Paul, MN 55104 | Midway Chamber of Commerce | Lunch on the Avenue | | 30 | Centralcorridor |
| 9/20/13 | 11:00 AM | Demera Ethiopian Restaurant, 823 W. University Avenue, St. Paul | Midway Chamber of Commerce | Go Green Line Fridays | | 30 | Centralcorridor |

Page 1 of 4 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954 Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

September, 13

| 3. Meetings with Stakeholders | | | | | | | |
|--------------------------------------|-------------------|--|--|--|--------------------------------|---------------------------|--------------------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 9/3/13 | 9:00 AM | Minneapolis East Bank Campus, Coffman Memorial Union Front Plaza, 300 Washington Ave SE, Minneapolis | University of Minnesota | U of M Transportation Fair | New Students | 300 | Happel, Dana |
| 9/4/13 | 9:00 AM | 214 E. 4th Street, St. Paul, MN | Seamus Dolan | Post-Construction Survey: St. Paul Union Depot | Property Managers | 5 | Dolan, Seamus |
| 9/9/13 | 6:30 PM | 890 Cromwell St. Paul Minnesota | Seamus Dolan | Safety Presentation: St. Anthony Park District Council | District Council 12 | 15 | Dolan, Seamus |
| 9/11/13 | 9:30 AM | 2285 W. University Ave. St. Paul Minnesota | Seamus Dolan | Post Construction Survey: Carleton Lofts | Property Managers | 5 | Dolan, Seamus |
| 9/11/13 | 1:00 PM | 2295 W. University Ave. | Seamus Dolan | Post Construction Survey: Patterson-Sargent Co. Building | property managers | 5 | Dolan, Seamus |
| 9/11/13 | 12:00 PM | 1600 Grand Avenue St. Paul | Seamus Dolan | Macalester College Safety Presentation | College Students at Macalester | 30 | Dolan, Seamus |
| 9/11/13 | 5:00 PM | 1600 Grand Ave. | Seamus Dolan | Safety Presentation: Macalester College | Macalester Students | 30 | Dolan, Seamus |
| 9/12/13 | 9:30 AM | 2341 W. University Ave. St. Paul Minnesota | Seamus Dolan | Post Construction Survey: Simmons Mattress Co. Warehouse (Requires historic architect) | Property Managers | 5 | Dolan, Seamus |
| 9/12/13 | 3:00 PM | Taste of Stadium Village, location of table applebees Minneapolis | Stadium Village Commercial Association | Safety Outreach | Students | 100 | Happel, Dana |

Page 2 of 4 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954 Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

September, 13

| 3. Meetings with Stakeholders | | | | | | | |
|--------------------------------------|-------------------|--|--|--|--------------------------------------|---------------------------|--------------------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 9/17/13 | 10:00 AM | 445 Minnesota Street, St. Paul, MN 55101 | Department of Public Safety | Safety Training for Department of Public Safety, | employees | 100 | Happel, Dana |
| 9/17/13 | 6:00 PM | Merriam Park Rec Center, 2000 St. Anthony Ave. St Paul MN | Seamus Dolan | Safety Presentation: Union Park District Council | Union Park District Council | 15 | Dolan, Seamus |
| 9/18/13 | 7:30 AM | US Bank, CRC meeting space upstairs, St. Paul, MN 55101 | CCPO | Updated: Safety Training CapitolRiver Council | CapitolRiver Council Board | 20 | Happel, Dana |
| 9/18/13 | 1:30 PM | 500 Cedar Street St. Paul | Seamus Dolan | Post Construction Survey: Central Presbyterian Church (HISTORIC ARCHITECT) | Property managers | 5 | Dolan, Seamus |
| 9/18/13 | 12:00 PM | 6715 Lakeshore Drive, Richfield MN | Minneapolis Business Forum | Minneapolis Business Forum | Minneapolis Business Forum | 15 | Dolan, Seamus |
| 9/19/13 | 2:00 PM | 1247 St. Anthony Ave. St Paul | Brenda Petry | Safety Presentation at Skyline Tower | Residents at Skyline Tower | 50 | Dolan, Seamus |
| 9/23/13 | 4:00 PM | 3055 Old Highway 8, St. Anthony 55418 | Colleen Feller, Success Beyond the Classroom | Success Beyond the Classroom | teachers, engineer mentors | 25 | Lee, Shoua |
| 9/24/13 | 11:30 AM | Court International, 2550 University Ave., St. Paul, MN 55104 | Midway Chamber of Commerce | Midway Chamber of Commerce Economic Development Meeting | business owners and leaders | | Lee, Shoua |
| 9/26/13 | 7:30 AM | The Town & Country Club, 300 Mississippi River Blvd. N., St. Paul, MN 55104-4927 | Joe Phelps, Rotary Club | CCLRT Update & Safety Presentation to Sun Rise Rotary Club | rotary club members, business owners | 25 | Lee, Shoua |

Page 3 of 4 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954 Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

September, 13

| 3. Meetings with Stakeholders | | | | | | | |
|--------------------------------------|-------------------|--|-------------------|---|-------------------------------|---------------------------|--------------------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 9/27/13 | 9:00 AM | US Bank, 55 E. 5th Street, St. paul, MN 55101 | Skyway Committee | CapitolRiver Council Skyway Committee Meeting | Members | 15 | Happel, Dana |
| 9/30/13 | 6:00 PM | Prospect Park United Methodist Church, Minneapolis, MN | CCPO | Prospect Park Safety Training | Residents | 50 | Happel, Dana |

Page 4 of 4 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954 Shoua Lee (651) 602-1014

Attachment B2

Summary of Upcoming Monthly Meetings

Central Corridor LRT Meeting Summary

September, 13

| 1. Metropolitan Council initiated public meetings/events | | | | | | | |
|---|------------|------------------------------|------------|--------------------------|-----------------------|--------------------|---------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees | Attendees Expected | Project Contact & Phone # |
| | | | | | | | |

| 2. Project partner initiated meetings/events | | | | | | | |
|---|------------|---|----------------------------|--------------------------|------------------------|--------------------|---------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 10/3/13 | 11:30 AM | El Bravo, 538 Rice Street, St. Paul, MN 55103 | Midway Chamber of Commerce | Lunch on the Avenue | | 30 | Centralcorridor |
| 10/17/13 | 11:30 AM | Triue Chau | Midway Chamber of Commerce | Lunch on the Avenue | | 30 | Centralcorridor |

| 3. Meetings with Stakeholders | | | | | | | |
|--------------------------------------|------------|--|------------|---|------------------------|--------------------|---------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 10/4/13 | 10:30 AM | Freeman Building, 625 Robert St. N, St. Paul Minnesota | Tim Meyers | Safety Presentation: State Departments of Health, Agriculture, Human Rights | State Employees | 50 | Dolan, Seamus |
| 10/9/13 | 1:30 PM | U of M, 315 Morrill Hall, Minneapolis | CCPO | Discuss safety training at the U of M with Tim Busse | Tim Busse | 1 | Happel, Dana |
| 10/10/13 | 2:00 PM | Ccpo room 2 | CCPO | Updated: Civil West Quarterly Contrator Evaluation Meeting | CCC members | 15 | Happel, Dana |

Page 1 of 3 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954 Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

September, 13

| 3. Meetings with Stakeholders | | | | | | | |
|--------------------------------------|-------------------|--|--|--|---|---------------------------|--------------------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 10/10/13 | 4:00 PM | 3055 Old Highway 8, St. Anthony 55418 | Colleen Feller, Success Beyond the Classroom | Success Beyond the Classroom | teachers and engineer mentors | 25 | Lee, Shoua |
| 10/14/13 | 9:00 AM | 709 University Ave W St Paul | Seamus Dolan | Safety Training Presentation: Life Track Resources | Staff at Life Track Resources | 15 | Dolan, Seamus |
| 10/16/13 | 10:00 AM | Central Corridor Project Office, Room 1, 540 Fairview Avenue North, St. Paul, MN 55104 | CCPO | Civil East Quarterly Contractor Evaluation Meeting | CCC members | 15 | Happel, Dana |
| 10/18/13 | 10:00 AM | 1919 University Avenue, St. Paul, MN | CCPO | Safety Training for Ramsey County Mental Health | Staff and tenants of the building | 3 | Happel, Dana |
| 10/22/13 | 2:00 PM | 553 Fairview Ave. North St. Paul | Goodwill | Safety Presentation: Goodwill | Mentor group at Goodwill | | Dolan, Seamus |
| 10/24/13 | 10:00 AM | Golden Rule, 85 East Seventh Place Suite 200, St. Paul, MN 55101 | Golden Rule | Safety Training Presentation | Tenants of the building | 60 | Happel, Dana |
| 10/24/13 | 11:00 AM | 85 East Seventh Place, St. Paul, MN 55101 | Golden Rule | Staff a Table at the Golden Rule | Tenants of the buiding | 75 | Happel, Dana |
| 11/7/13 | 12:00 PM | Boyten Health Services, W120 Boynton Health Services, 410 Church Street SE , Minneapolis | U of M | Safety Training | Student leaders | 30 | Happel, Dana |
| 11/8/13 | 10:30 AM | U of M, TBD | U of M | Annual Safety Day at Carlson School of Management | Staff from the Carlson School of Management | 125 | Happel, Dana |
| 11/13/13 | 6:00 PM | Rondo Outreach Library, 491 Dale St. N. | Vaughn Larry, ASANDC | ASANDC LRT Informational and Safety Meeting | residents & community members | 15 | Lee, Shoua |

Page 2 of 3 or information about a specific meeting, contact the identified outreach coordinator:

Dana Happel (651) 602-1954 Shoua Lee (651) 602-1014

Central Corridor LRT Meeting Summary

September, 13

| 3. Meetings with Stakeholders | | | | | | | |
|--------------------------------------|-------------------|-------------------------------------|---------------------------------|---|---------------------------------|---------------------------|--------------------------------------|
| Date | Start Time | Meeting location and address | Group/Host | Topic/Purpose of Meeting | Stakeholder Attendees* | Attendees Expected | Project Contact & Phone # |
| 11/14/13 | 6:00 PM | Rondo Outreach Library | Vaughn Larry, ASANDC | ASANDC LRT Informational and Safety Meeting | residents and community members | 15 | Lee, Shoua |
| 11/19/13 | 12:00 PM | TBD | St. Anthony Chamber of Commerce | Safety TRaining for St. Anthony Chamber of Commerce | Chamber of Commerce members | 15 | Happel, Dana |
| 11/19/13 | 6:00 PM | Kings Crossing, 500 Dale St. N. | Vaughn Larry, ASANDC | ASANDC LRT Informational and Safety Meeting | residents, community members | 20 | Lee, Shoua |

Page 3 of 3 or information about a specific meeting, contact the identified outreach coordinator:

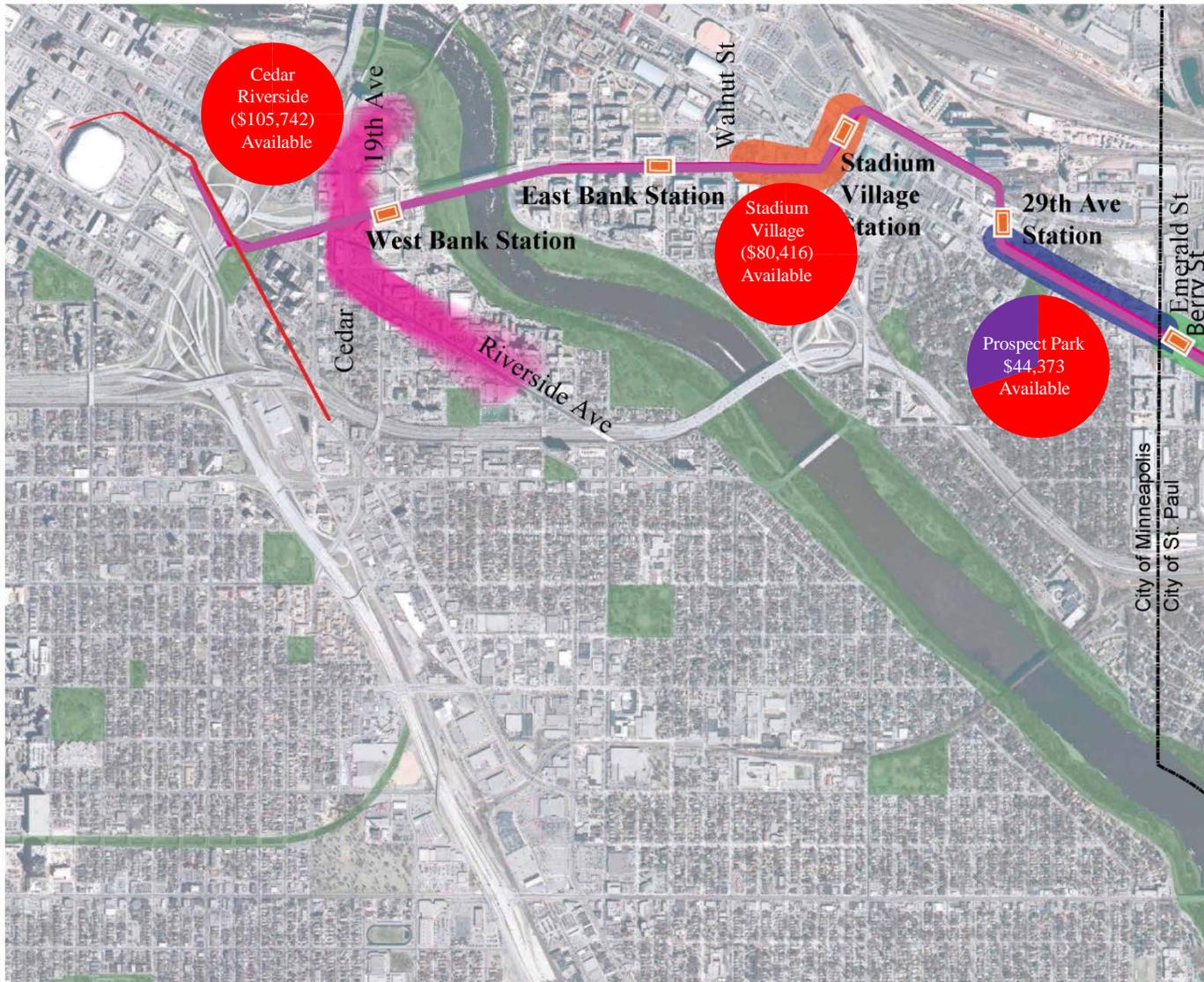
Dana Happel (651) 602-1954 Shoua Lee (651) 602-1014

Attachment C
CCLRT Business Support Fund
Status Report

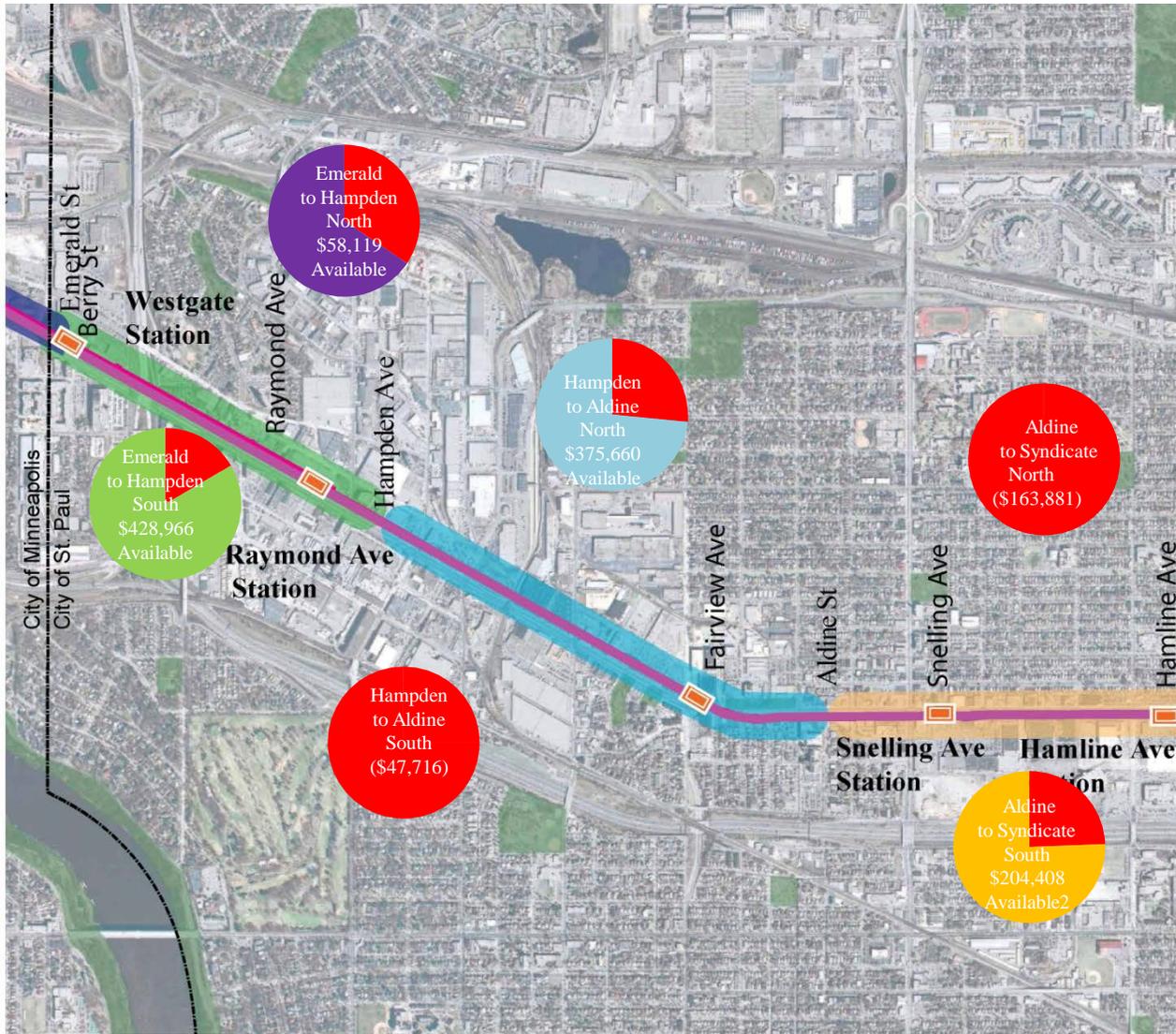
CCLRT Business Support Fund September 2013 Status Report



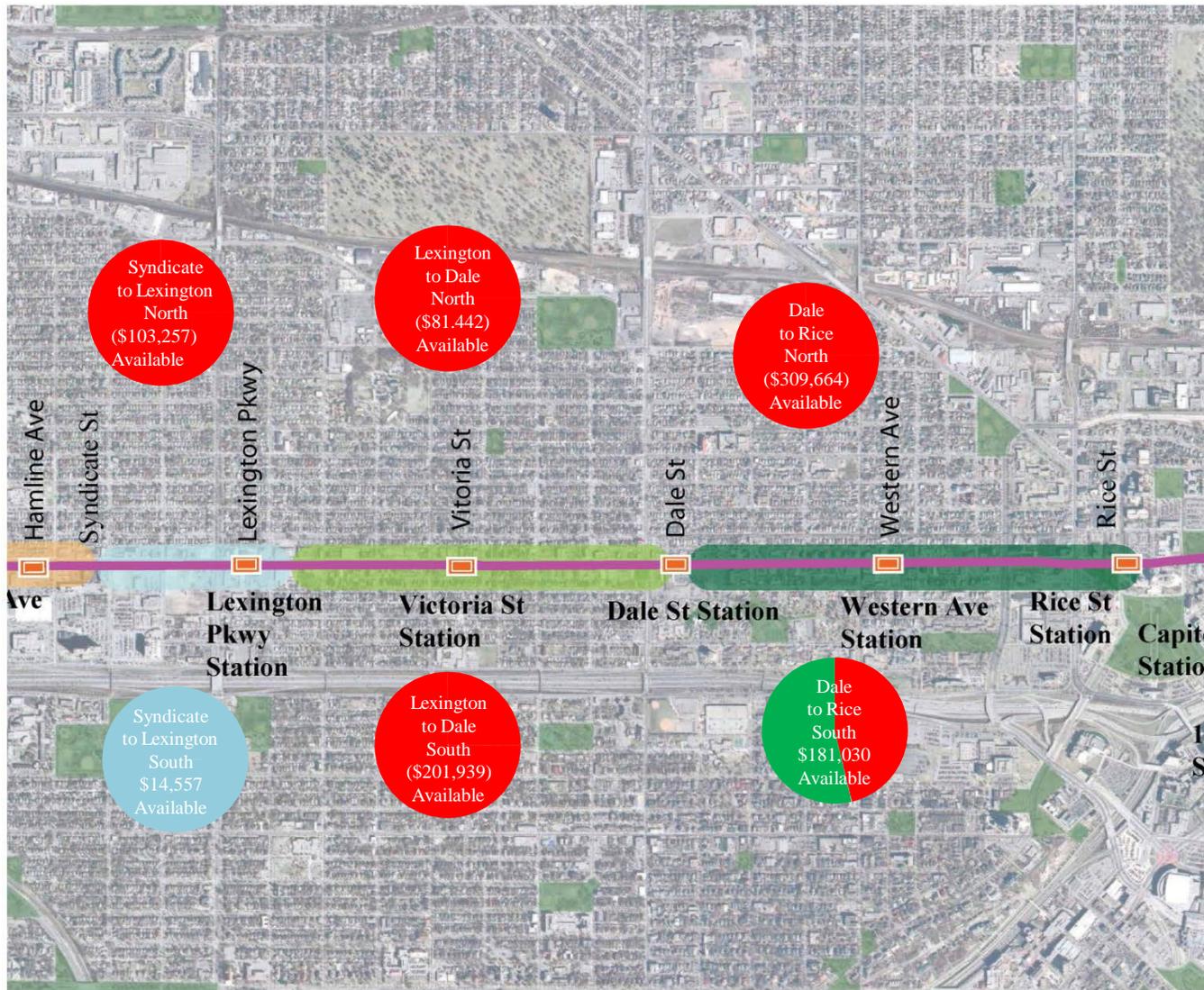
| | |
|------------------------|--|
| \$289,825 | Cedar-Riverside North and South |
| \$221,994 | Stadium Village |
| \$345,324 | Prospect Park |
| \$169,616 \$514,149 | Emerald-Hampden North Emerald-Hampden South |
| \$524,750 \$180,217 | Hampden -Aldine North Hampden - Aldine South |
| \$222,621 \$270,326 | Aldine -Syndicate North Aldine -Syndicate South |
| \$63,079 \$14,557 | Syndicate-Lexington North Syndicate-Lexington South |
| \$169,827 \$203,793 | Lexington-Dale North Lexington-Dale South |
| \$150,418 \$373,620 | Dale-Rice North Dale-Rice South |
| \$95,409 | Lowertown |



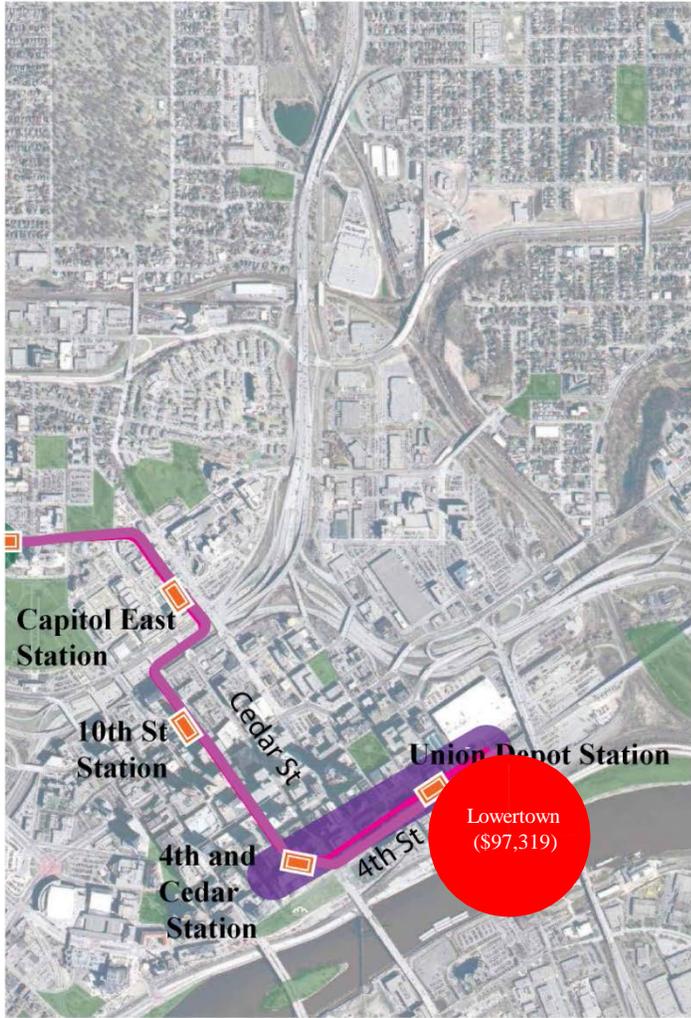
| | |
|-----------|------------------------------------|
| \$289,825 | Cedar-Riverside North and South |
| \$221,994 | Stadium Village |
| \$345,324 | Prospect Park |
| \$169,616 | Emerald-Hampden North |
| \$514,149 | Emerald-Hampden South |
| \$524,750 | Hampden -Aldine North |
| \$180,217 | Hampden -Aldine South |
| \$222,621 | Aldine -Syndicate North |
| \$270,326 | Aldine -Syndicate South |
| \$63,079 | Syndicate-Lexington North |
| \$14,557 | Syndicate-Lexington South |
| \$169,827 | Lexington-Dale North |
| \$203,793 | Lexington-Dale South |
| \$150,418 | Dale-Rice North |
| \$373,620 | Dale-Rice South |
| \$95,409 | Lowertown |



| | |
|------------------------|--|
| \$289,825 | Cedar-Riverside North and South |
| \$221,994 | Stadium Village |
| \$345,324 | Prospect Park |
| \$169,616 \$514,149 | Emerald-Hampden North Emerald-Hampden South |
| \$524,750 \$180,217 | Hampden -Aldine North Hampden - Aldine South |
| \$222,621 \$270,326 | Aldine -Syndicate North Aldine -Syndicate South |
| \$63,079 \$14,557 | Syndicate-Lexington North Syndicate-Lexington South |
| \$169,827 \$203,793 | Lexington-Dale North Lexington-Dale South |
| \$150,418 \$373,620 | Dale-Rice North Dale-Rice South |
| \$95,409 | Lowertown |



| | |
|-----------|---------------------------------|
| \$289,825 | Cedar-Riverside North and South |
| \$221,994 | Stadium Village |
| \$345,324 | Prospect Park |
| \$169,616 | Emerald-Hampden North |
| \$514,149 | Emerald-Hampden South |
| \$524,750 | Hampden -Aldine North |
| \$180,217 | Hampden - Aldine South |
| \$222,621 | Aldine -Syndicate North |
| \$270,326 | Aldine -Syndicate South |
| \$63,079 | Syndicate-Lexington North |
| \$14,557 | Syndicate-Lexington South |
| \$169,827 | Lexington-Dale North |
| \$203,793 | Lexington-Dale South |
| \$150,418 | Dale-Rice North |
| \$373,620 | Dale-Rice South |
| \$95,409 | Lowertown |



| | |
|-----------|---------------------------------|
| \$289,825 | Cedar-Riverside North and South |
| \$221,994 | Stadium Village |
| \$345,324 | Prospect Park |
| \$169,616 | Emerald-Hampden North |
| \$514,149 | Emerald-Hampden South |
| \$524,750 | Hampden -Aldine North |
| \$180,217 | Hampden - Aldine South |
| \$222,621 | Aldine -Syndicate North |
| \$270,326 | Aldine -Syndicate South |
| \$63,079 | Syndicate-Lexington North |
| \$14,557 | Syndicate-Lexington South |
| \$169,827 | Lexington-Dale North |
| \$203,793 | Lexington-Dale South |
| \$150,418 | Dale-Rice North |
| \$373,620 | Dale-Rice South |
| \$95,409 | Lowertown |

Attachment D

U7 and NDC Corridors of Opportunity Report

ITEM: Projects funded with Corridors of Opportunity loan resources

SUBMITTED BY/STAFF CONTACT: Mary Kay Bailey, The Saint Paul Foundation

PURPOSE AND ACTION REQUESTED: The purpose of this item is to inform the Policy Board of several loans that have been approved or closed by our lending partners (Neighborhood Development Center (NDC); LISC, Family Housing Fund, and Twin Cities Community Land Bank). No action requested.

BACKGROUND: Through Living Cities, our region has received \$10 million in commercial debt and \$3 million in Program Related Investments (PRIs) which are low interest loans for a charitable purpose. These funds are being used in the following ways:

Small Business Loan Fund

NDC is deploying \$700,000 of PRI to support to businesses along University Avenue to:

- a) Buy their buildings in order to secure building ownership in advance of future land value appreciation
- b) Make improvements to and/or grow the business for the purposes of:
 - i. Making visual enhancements that showcase the long-term potential for small, local, often minority or immigrant-owned businesses to anchor sites along the Central Corridor.
 - ii. Invest in the business so that it may expand and bring additional jobs to the Central Corridor.

Affordable Housing/Transit Oriented Development Loan Fund

A \$14.3 million pool comprised of \$10 million of commercial debt (managed by LISC) and \$4.3 million in PRIs (\$2.3 million from Living Cities and an additional \$2 million from the Family Housing Fund) supports affordable housing preservation and development and new mixed use TOD projects along Central, Hiawatha, and Southwest LRT corridors.

SMALL BUSINESS LOANS - APPROVED

May's Building, 377 University Avenue

May's Building was built in 1920 and has three floors with a total 18,542 finished sq ft. There are five store fronts on the main level with the remaining units on the second floor. Tenants include May's Market, Thai Café, Liberty Tax, Hmong American Partnership/Asian Economic Development Association, University Home Health, a massage and a hair salon.

The building is located at the intersection of Western and University Avenues (Western Avenue Green Line station) and is across from the historic Old Home building and a few blocks west of The State Capitol. The purpose of the loan is to improve and increase the value of the property.

The owner will add new signage, paint, doors, windows, lighting, awning to the south and west sides of the building. The improvements to the building will reflect the vision of the Little Mekong District.



NDC is providing a \$50,000 COO loan and \$60,000 façade grant. In addition, the City of Saint Paul awarded May's Building a \$20,000 parking lot improvement grant.

A-1 Vacuum Cleaner & Appliance Co., Inc, 666 University Avenue

A-1 Vacuum Cleaner & Appliance Company is a family owned business that has been located on University Avenue since 1952. The building is near the Dale Street Green Line station. Loan funds will be used to replace the HVAC system, refinish the roof, add new front entry doors, signage, awning and lighting to the north and west end of the building, and install a new garage door with a conveyor belt in the rear to support shipping and receiving.



City of Saint Paul recently resurfaced and landscaped the surround areas of the parking lot that is being shared by A-1 Vacuum and Shuang Hur grocery. NDC is providing a \$10,000 façade grant and a \$50,000 loan.

X-Treme Beauty Salon, 500 North Dale Street

X-Treme Beauty Salon is moving into a 1,225 sq ft space at the Frogtown Square development at the Dale Street Green Line station. This salon will complement the Grooming House barber shop which caters predominantly to men. X-Treme Beauty Salon will rent the stations to independent contractors. \$20,000 of NDC loan funds will be used to support the build out of the space



Ha Tien Grocery Store, 353 University Avenue

The Ha Tien grocery is an 8,000 sq. foot grocery and deli located in an architecturally distinctive building at 353 University Avenue near the Western Avenue Central Corridor LRT station. Funds will be used to renovate and redesign the store for better navigation, aisle spacing and an overall positive customer experience as well as purchase new energy efficient equipment and HVAC systems. This project is also in the Little Mekong District. NDC is looking to make a \$200,000 loan to the owner and a \$30,000 façade grant.



Attachment E

January 2013 U7 Report of Technical Assistance

Small Businesses on the Green Line

Providing a model to survive light rail construction

The U7 Project + January, 2013

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Introduction

History of University Avenue

University Avenue was *the* early to mid-20th century thoroughfare connecting Minnesota's two major cities. It was an entertainment and retail destination as well as a major industrial corridor. Everything from Model T's to airplanes, to caskets to refrigerators were built on the avenue. It had a well-developed street car system that residents used to shop, work and play. Soon after World War II, however, those tracks were paved over and the newly built Highway 94 carried much of the east to west traffic. The face of University Avenue and its businesses changed from the inevitable march of progress.

Building a transit system

Today, the Twin Cities of Minneapolis and St. Paul have the 16th largest metropolitan population in the United States. Still vibrant, the faces and businesses along University Avenue have changed dramatically from a half century ago with the arrival of immigrants from Africa and southeast Asia. For being as large as it is and while home to such a successful global business climate, the Twin Cities had built just a few miles of light rail or commuter rail tracks.

It was in June of 2006 when the Metropolitan Council approved construction of the Central Corridor Light Rail Transit Line — the Green Line — to connect the eleven miles between downtown St. Paul and downtown Minneapolis, primarily along University Avenue. Construction began more than four years later. In late December, 2012, all heavy construction is complete, and the first train is set to run in the Spring of 2014.

Most Minnesotans believe that public transportation is the logical course for its cities. Yet unless construction of a project like a light rail transit way is built on a new or abandoned road, businesses are likely to suffer from disruptive construction and loss of parking. And University Avenue, home of independent and family

run shops, or owned by Minnesota's newest immigrants, were on fragile footing to begin with. This project would be a delicate operation: **keep existing small businesses alive — even thriving — before, during, and after the construction of the Central Corridor Light Rail project.**

Survive and Thrive

St. Paul Mayor Chris Coleman charged Mihailo Temali, CEO of Neighborhood Development Center with heading up that mission. From there, NDC invited a group of seven community development organizations to form the University Avenue Business Preparation Collaborative (U7). These partners had had a long successful history of supporting the growth and development of small businesses, collectively having originated over 800 loans to over 700 small businesses representing capital of over \$10 million. These members had also collectively provided more than 28,000 hours of technical assistance to more than 1,200 small businesses.

It was the strong belief of these organizations that there was a two-part equation required to achieve the best possible results for the small ethnic and "Ma and Pa" businesses that line this corridor by the hundreds, and which make up the face, the economic heart and social vitality along University Avenue:

1. To prepare each business owner, with help from U7 and other business support providers, with careful financial planning, expanding a customer base and increasing sales through more effective marketing before LRT. These improvements would then create financial reserves prior to an expected drop in sales and the ability to reach customers and generate sales even during construction.
2. Additional solutions by Metropolitan Council and other government entities are necessary. The on-street parking losses, decreased customer access, and predicted loss of sales during

and after construction may, in some cases, be so extreme, that well-funded loans and grants would be necessary to be available to individual business owners to ride out the construction storm.

About this project

The following essays profile 10 such Green Line businesses. All are small and independently owned; all felt the effects of light rail construction and all have received some level of assistance from U7.

The business people profiled represent the diversity that is University Avenue. There are five women and five men, two Asians, two Africans, two whites and four African Americans, with storefronts that span the Green Line from Rice Street to Highway 280. There are three hair salons, one market, one restaurant, one yoga studio, one bakery, one automotive shop and one health care facility.

These owners were asked about their history as business owners, the effect of light rail construction on their bottom line, how they met representatives from U7, what services they were provided and how those services made a difference in their ability to stay alive during construction.

Through a combination of business assistance from U7 and an enormous amount of perseverance, patience and sweat equity, all profiled here have survived the worst of the construction, some better than others, but all, with U7's assistance, with a stronger infrastructure than when they went into construction.

Business owners cited:

- New logo, branding, marketing and an understanding of social media.
- Printed materials such as flyers, menus, business cards, stationary and wayfinding signs.
- Loans that have begun to cover the losses suffered during construction, as well as loans for façade improvements, new parking lots, energy improvements, business expansion.

- Working with U7 Small Business Consultants (SBC) to learn new accounting software and financial record keeping.

It had been U7's mission from the start to not think of University Avenue businesses as a whole. It has been critical that one-by-one, businesses have been treated individually with unique character, histories and needs. To this end, we believe, the U7 experiment has been a success.

Glossary of Terms

U7

The mission of U7 is to help existing small businesses, through stronger management and marketing practices, to “survive and thrive” before, during and after construction of the Green Line. Emphasis is placed on independent businesses within the areas of Rice Street to Emerald Street, and Lowertown and Downtown in St. Paul. In January 2008, a group of seven community-based development nonprofits officially formed the University Avenue Business Preparation Collaborative (U7).

SBC

Small Business Consultant provides outreach, direct services, such as financial and accounting reviews and recommendations on marketing to small businesses along the Green Line. He or she will coordinate with the U7 Graphic Design department to set up marketing, branding and social media services.

NDC Small Business Training

An 11-week course designed to help graduates of NDC’s small business training build vibrant businesses that create employment opportunities, provide needed goods and services, serve as role models, and establish community gathering places that contribute to community revitalization. The program is offered in 20 neighborhoods and ethnic communities throughout the Minneapolis-St. Paul metropolitan area and focuses on teaching entrepreneurs how to create a viable business plan.

City of St. Paul Ready for Rail Forgivable Loan

Was created to be a modest safety net for for-profit small businesses with no more than \$2 million in annual gross sales and could show a loss in sales due to the construction of the Central Corridor Light Rail Transit Line. The forgivable loan may be used for basic business expenses, including payroll, inventory, rent/mortgage, utilities, taxes, marketing, and insurance. Up to \$20,000 is available per business. Distributions are structured as 0% loans that are forgiven at the rate of 20% for each year for a total of five years the business stays on the Central Corridor Light Rail Line.

Façade Improvement Matching Grant

Funded by federal award and the City of Saint Paul’s 2010 Neighborhood STAR fund and Living Cities

Grant dollars, these monies are used to provide opportunities for physical improvements and revitalization of commercial properties along University Avenue before, during and after the Central Corridor Light Rail Transit (LRT) construction.

Living Cities

Living Cities harnesses the collective power of philanthropy and financial institutions to improve the lives of low-income people and the cities where they live. The Living Cities Loan fund is a new tool to help NDC achieve its mission and is a powerful tool for change.

Living Cities Loan Fund Purposes:

Small Business Expansion Funds

Assists a small select group of targeted businesses on University Avenue who have a significant long-term growth opportunity and who can serve as a more visible anchor for the avenue, symbolizing the strong long-term potential for ethnic and minority-owned businesses in this district.

Small Business Building Ownership Fund

Assists targeted locally and minority owned small businesses in purchasing their own building for the sake of promoting the long-term presence on the corridor.

U7 People and Partners

Neighborhood Development Center

President and CEO Mihailo Temali

U7 Project Staff

Project Manager

Isabel Chanslor

Small Business Consultants (SBC)

Jason Allen

Sia Lo*

Pangia Vang

Maria Kuria**

NDC Loan Officer and U7 SBC

Sai Thao

NDC Training and Communications

Maren Misner

Design Team

Ryan Kidder (lead)

Steve Olson*

Kirsten Zache**

Kim Urban**

Nou Vang**

*former employees at U7

** contract employees

Small Businesses on the Green Line author

Emily Blodgett

U7 Board Members and Partners

Gene Gegelu, African Economic

Development Solutions

Nieeta Presley, Aurora/St. Anthony NDC

Jill Henricksen, Greater Frogtown CDC

Dave Chapman, Metropolitan Consortium of

Community Developers (MCCD)

Matthew Ides, SPARC

U7 Funders

Central Corridor Funders Collaborative

The St. Paul Foundation

F. R. Bigelow Foundation

Small Business Administration Assistance Support,
federal loan secured by U.S. Rep Betty McCollum

Living Cities Catalyst Fund

City of St. Paul STAR funds

for façade improvement program

Midway Chamber of Commerce

City of St. Paul

Craig Blakely, Economic Development;

Parking Improvements

Nancy Homans, Policy Director;

Ready for Rail Forgivable Loan

Ellen Muller, Economic Development Manager,

Ready for Rail Forgivable Loan

Craig O'Brien, STAR program

May's Market, located just east of the Western Avenue Green Line stop, is the oldest Asian market in the Twin Cities. For 22 years, it has sold groceries, medicinal teas, and items for Asian celebrations. May carries hundreds of dried herbs that when combined properly will produce remedies thousands of years old, yet still in demand today. Many within the Asian community use May's Market as an apothecary for medicine. If it is a complex remedy, May requires a prescription from a Chinese herbalist.

May Vang, the Hmong owner, is patient with curious customers. He speaks English and Chinese, as well as some Thai and Vietnamese. May purchased the 18,500 square foot building on the corner of Western and University Avenue in 2005. He has multiple tenants including a non-profit, retail, service and a restaurant. May purchased the building unaware of the impending light rail construction project.

The summer of 2012 has been the most difficult time for him. University Avenue was torn up and Western was closed, making May's Market nearly impossible to get to. In a normal month, May said his revenues averaged \$18,000 to \$19,000. During construction, he averaged about \$13,000 — a 31 percent loss.

Meeting U7

In 2010, May said that SBC Sia Lo and Sai Thao stopped by to talk with him about the imminence of the light rail construction and to discuss the services U7 could provide to help him and the other small businesses in his building. He signed on eagerly and said he was open to any help they could offer.

Business solutions provided by U7:

May said that U7 has been a consistent presence these last two years. Present SBC Pangia Vang stops by two to three times a month or "whenever I call." May has received approximately 120 hours of services, most of that financial and facade improvement advice. Other projects included:

- ♦ Offering financial advice, and giving information about an inventory tracking program. He was told to collect email addresses to contact his customers about detours and sales and specials within the market.
- ♦ Consulting on local media advertising options.
- ♦ Helping restructure his mortgage with a \$60,000 façade



grant and \$50,000 Corridor of Opportunity loan from NDC. These loans enabled him to upgrade his façade with new exterior signage reflecting the Little Mekong district design guidelines. In fact, the May's Market project has served as a model for Little Mekong and other cultural districts along the corridor.

- ♦ Facilitating a Ready for Rail Forgivable loan and a City of St. Paul Parking Improvement Forgivable loan which went toward upgrading the parking lot behind his building.
- ♦ Designing a new simplified logo. He and U7 are in the process of launching a May's Market website.

Bottom Line:

Though May saw a decrease in revenue during construction, the uniqueness of his store, his stature in the community and the services he received through U7 has given him confidence that he will thrive. The loans U7 helped facilitate to increase his property values, and May's investment in both his business and his tenants, has far reaching implications for how businesses in economic distress and in a cultural district can survive a major infrastructure project.

Doing business in the time of the light rail:

After initial hesitation about the project, May is excited about the prospect of a train stopping right outside his door. He hopes that a more ethnically and regionally diverse crowd will discover his shop and be interested in the herbal medicines and products May's Market has to offer.

After more than two decades and a challenging construction project, May is confident that May's Market can survive anything now.

Foundations Health Care Academy

225 University Avenue
Rachelle Simmons, Owner

Graduate of NDC's
Small Business Training

Foundations Health Care Academy (FHCA) is an inexpensive, no-frills school founded to teach students the skills to pass the certification test to become a nursing assistant or home health aide. In 80 hours spread over 16 days, Rachelle Simmons trains an average of six students for \$950 a person. A similar program through the Red Cross costs upward of \$1,500. With the vast majority of her clients lower income, immigrant, and minority women, the difference is significant.

Located in one large room on the top floor of the Hmong Professional Building, at the corner of Rice Street and University Avenue, Simmons has created a clinic "laboratory" with beds, blood pressure cuffs, and other nursing equipment. "The academy is a labor of love," she said. Once a specialist nurse "making six figures," Simmons dipped deeply into her savings and retirement accounts to make FHCA happen. Her graduates have a 97 percent success rate in passing the certification tests. She loves telling her students, many of whom come from challenging life situations, "after this class, you'll have something no one can ever take from you... an education and job skills."

Simmons moved to her site on University Avenue in March 2012, literally weeks before bulldozers tore apart the street. It was a difficult start, to say the least. Though her building has a parking lot, she estimates that approximately 65 percent of her students take public transportation. Though convenience was her goal in choosing the University Avenue site, there were months this summer when she couldn't cross the street with her class to get to the nursing home where they intern.

Meeting U7:

Simmons went through NDC's Small Business Training to learn the next steps after deciding to open FHCA on University Avenue. Wanting her to succeed with such a positive business plan, they put her in touch with the U7 staff. At their first meeting, Simmons was advised of all of U7's services and was told what she had to do on her end to receive help, particularly getting all the financials in order to be eligible for the Ready For Rail Forgivable Loan.

Business solutions provided by U7:

Simmons believes that her students and graduates are potentially her best advertising for more students, but the 320 hours U7 has put in toward her business have been incredibly important in promoting Foundations' name and services. U7 projects included:



- Facilitating a \$1,000 micro-grant in 2011 that she used for relocating costs.
- Creating a website that has attracted new students, kept them informed, and created a community by congratulating and encouraging her graduates. U7 staff have photographed some graduations and posted photos for her site. Both Simmons and her students are grateful for the attention and recognition.
- Instructing Simmons on the importance of social media — setting up her Facebook and Twitter accounts where she has been an active poster and tweeter.
- Helping secure a grant from Valspar Paint to repaint the interior of the large, one-room classroom and a matching grant of \$400 for façade improvements.
- Advising Simmons to approach her landlord about reducing her rent during construction. Though this never happened, she said the building owners agreed to creative lease payments.

The Bottom Line:

U7 branded FHCA to "a whole new level." They helped her with legal issues, flyers, branding, her website, Google Maps, Facebook page, printed materials with address changes. These, in turn, have brought in new students and greater visibility in the Twin Cities medical community.

Doing business in the time of light rail:

Simmons thinks light rail will be definitely be good for her students, but also good for the Twin Cities. "We're not two cities. This makes us one city. There are so many more options for people to get to where they need to go," she said.

Thai Cafe

371 University Avenue
Ya Poophakumpanart, Owner and Chef
www.thaicafemn.com

Located on the north side of University Avenue in the Frogtown neighborhood, Chef Ya Poophakumpanart is taking a well-deserved rest at a sunny table after the afternoon lunch rush. Through sheer will, 95-hour 7-day work weeks, and assistance from U7, Ya finally believes that Thai Café will survive. U7 was able to provide for the immediate needs so she could continue her work in the kitchen and with customers. And this is where Ya shines: Thai Café has already earned a reputation on Yelp for delicious Thai food and thus a loyal clientele willing to brave light rail construction.



Ya is a professionally trained chef who traveled her country of Thailand to gather unique recipes and flavors. She opened Thai Café in early 2011, two years after she arrived and just a year before construction started in earnest. She speaks Hmong, Thai, and only a little English. We conducted this interview through an interpreter.

Meeting U7:

Ya was visited by Sia Lo, a former U7 Small Business Consultant, who stopped in a month after she opened to explain what services U7 could provide. Sia, who is Hmong, was able to communicate in more detail the light rail construction schedule, other pertinent information, and what it might mean for her business. Immediately, the U7 team introduced Ya to general business management, marketing and graphic design projects.

Business solutions provided by U7:

Ya received approximately 120 hours of U7's assistance, including the full complement of U7's marketing and branding expertise. Other projects included:

- + Creating Thai Café's colorful and modern brand, working with her on design and pricing of her menu and business cards, and building a website using a City of St. Paul's Ready for Rail Forgivable Loan
- + Facilitating a \$1,000 micro-grant in 2012 to follow through with more marketing and branding.

- + Maintaining, along with Ya's high school-aged daughter, her Facebook page and website. Though clients must annually pay for the domain name and hosting, all other "backend" services are provided by U7. Lo suggested early on to gather e-mail addresses of patrons so she could contact them with the most up-to-date parking and detour information.

- + Pushing catering to survive the times when getting to her restaurant was nearly impossible to get to.

- + Posting way-finding signs that pointed patrons to her restaurant with parking suggestions.

- + Creating 500 flyers that were passed out in nightclubs and church parking lots (but the return was very small on this.) Maintenance of her website, which was completed before construction, encouraged phone orders for pick up.

- + Coordinating façade improvement and new signage through her landlord May Yang, owner of May's Market.

The Bottom Line:

Ya believes that the expectations of bad business due to construction were worse than the reality. Even at the height of disruption, her income and sales count were greater this summer than last. Part of this, no doubt, is due to Thai Café's reputation, but Ya credits U7 as well, a service she said that has saved her time and money.

Doing business in the time of the light rail:

Ya is confident about the future and thinks that ultimately the light rail will be good for the Twin Cities and very good for her business. She knows that she provides delicious food that people will seek out; a train running by her door can only help but bring them to her. With the light at the end of the tunnel, she believes that she can hire more employees. She'd like to make the modest restaurant feel more high end, and thus more attractive for business lunches and a more affluent clientele.

Embodied Health

2506 University Avenue
Lucinda Pepper, Owner
www.embodied-health.com

Graduate of NDC's
Small Business Training

Embodied Health, a yoga and massage business, is an oasis of calm on a street that has seen much chaos. In 2007, Lucinda Pepper fell in love with the location and space in the large brick building on the north side of University Avenue near Highway 280. She has loved it there — even during the summer of 2011 when construction and detours made getting to her studio nearly impossible.



Pepper is an evangelist for the transformative powers of massage and yoga, and has made it a mission to reach out to as many who need it as possible. Growing her business before she started working with U7, was “person to person,” pursuing free media, creating a website, and sending out an email newsletter. Success was painfully slow: gross revenue her first year was slightly more than \$5,000 a year. “It was nerve-wracking.”

Meeting U7

Pepper took Neighborhood Development Center’s entrepreneur class in 2005, two years before she opened the doors to Embodied Health. As a graduate of this program, she became eligible to receive a small business loan. NDC loan officer Sai Thao introduced Pepper to U7’s Isabel Chanslor and Ryan Kidder. “I remember them giving me their slogan: ‘Offering marketing and financial services to help businesses survive and thrive light rail construction at a free or low cost rate’ and thinking, “Yes. That’s what I need.”

Business solutions provided by U7:

Pepper said that after she had assembled some qualitative data, U7 dove in and began on the Embodied Health project. Projects included:

- + Facilitating a \$1,000 micro-grant in 2011 that she used for marketing to new clients.
- + Creating a new brand and logo, and helping facilitate getting a new awning and written materials such as gift certificates, post cards, and business cards. She also

received instruction of the importance of using her branding consistently.

- + Setting up a photo shoot to provide art for her website and written materials.
- + “Tutoring” Pepper in social media, Twitter, and Facebook. She uses these to promote workshops and keep in touch with her clients. She now tweets 2-3 times a week and posts on Facebook daily. She keeps the social media guidebook assembled by the U7 design team in her purse and uses it daily.
- + Launching her new, attractive website in July 2012. U7 designed and printed 1,000 postcards announcing the launch. She sent out approximately 500 to her clients, and delivered another 500 to coffee shops, restaurants, businesses, etc.
- + Facilitating a City of St. Paul Ready for Rail Forgivable Loan Pepper used to pay back debts incurred during construction.
- + Providing continuing mentorship on an as-needed basis, particularly for website or social media issues.

The Bottom Line:

She said that within one week of sending out the postcards announcing her website, her scheduled doubled; six months later, that uptick has been maintained. “I was inundated with calls. It was a quality problem.” This year, Pepper says, gross revenue should top \$46,000. “It was astounding how helpful working with NDC and U7 has been for me.”

“Knowing me, I’d still be slogging along had I not found NDC and U7, but I’m sure I would have had one foot off the cliff and be close to having to close.”

Doing business in the time of light rail:

Pepper is a light rail advocate. Transit means community connectivity, a strengthened infrastructure, and a better environment. Already, she sees University Avenue looking better, with new lights and sidewalks. For Embodied Health, she envisions commuters seeing her awning from the train and one day stopping in.

Ultimate Look

1455 University Avenue
Dominique Wells, Owner
www.ultimatelookmn.com

Ultimate Look is a full service African American beauty and nail salon and barbershop located west of the Hamline Street rail stop. Though more than 20 years old, it gives off a modern, sleek feeling, both in the shop and on the website. This is primarily due to the young owner who took over the family business when the founder, his aunt, got sick and turned to him for help. Only 28, Dominique Wells, is a skilled businessman, juggling being owner, manager, and even barber in the shop.

Ultimate Look has survived the worst of the construction. The biggest construction-related nightmare was in the summer of 2011 when the sidewalk in front of Ultimate Look “disappeared.” He said that the customers who actually braved University Avenue and came for a cut or beauty service were sometimes 45 minutes or an hour late. Sales dropped dramatically; down 50 percent for four or five months. Despite all this, he optimistically believes that better days are ahead.

Meeting U7

Wells said that a year before construction began, many representatives of U7 came to him — small business consultants Sia Lo and then Pangia Vang, and graphic designers Ryan Kidder and Steve Olson gave him details about the upcoming construction schedule and suggested he attend more city and transit meetings.

Business solutions provided by U7:

The most important thing that Wells heard from U7 was to keep in good contact with his existing customers. He began collecting email addresses and building his database so when getting to his shop was the trickiest, he would be able to contact them, and provide them with detour and parking directions. U7 has provided approximately 215 hours of assistance since partnering with Wells. Projects included:

- ✦ Designing the branding for Ultimate Look. “They gave us a new design, a new way to reinvent ourselves,” Wells said. “We got some new business cards and promotional things done, including a new website.”

- ✦ Preparing and applying for the forgivable loan. “If they hadn’t pushed me, it probably wouldn’t have gotten done.” “The loan,” he said, “went toward catching up on bills, new furniture, and other remodeling.

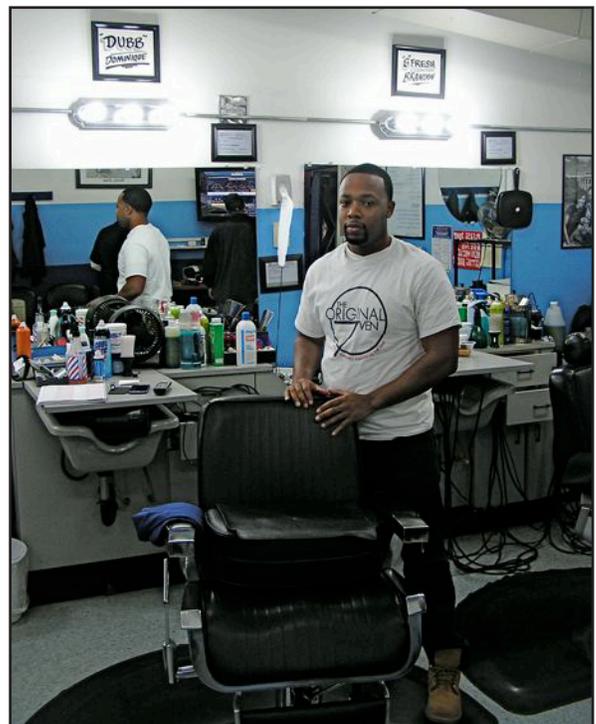
The Bottom Line:

Wells said the overall impact of his work with U7 had been very positive. “They provided me with a more consistent structure from the business standpoint of branding, marketing, and tracking loss and gains. Because they helped me set and meet my goals, I definitely feel we’ll grow and survive,” he said. On the positive side the majority of his old customers are back now that his shop is easier to access, and better yet, new people are coming in as well.

Doing business in the time of the light rail:

Wells believes that ultimately the light rail will be good for his business and the others along University Avenue. “We should bounce back for the better.” Though he does question whether this project was the best use of St. Paul’s money. However, as the Twin Cities are “moving up” it’s probably time they connected with each other in a modern way.

“This has been a tough time. I had to figure out a lot of stuff about how to make this business work, but I pushed through,” Wells said. “I wouldn’t have willingly done it, but then I didn’t have that option.”



Flamingo Restaurant

1277 University Avenue

Shegitu Kibede and Frewoini Haile, Co-Owners

www.flamingorestaurantmn.com

Graduate of NDC's
Small Business Training



Flamingo is a three-year old East African restaurant located a half block north of University Avenue near Hamline. The owners are Shegitu Kebede and Frewoini Haile, two women from Ethiopia and Eritrea respectively. When they decided to bring their unique tastes to St. Paul's Midway area, they were unaware a gigantic construction project would add one more stress to an already rocky first year.

The worst of the construction was the summer of 2012. "For a while, it didn't look like life existed out here," Shegitu said. "Except for the construction workers, people couldn't get to us. We were running out of nails to bite." Instead, Flamingo ramped up its catering and delivery services. "They opened our eyes," Shegitu said. "They told us not to just sit and wait for people to come to us." But now, Shegitu seems to radiate calm and relief. With an Urban Spoon rating of 92 percent, Flamingo is past the worst of construction and has become a go-to spot for delicious, unique dining in the Twin Cities.

Meeting U7

"I can't remember if we looked for them or they came to us. I think, though, that God sent them to us," Shegitu said.

Business solutions provided by U7:

U7 has spent more than 450 hours, primarily on marketing and branding and accounting assistance. Projects included:

- Advising Shegitu and Frewoini to look for cheaper groceries, start a savings account, start collecting e-mail addresses to "create relationships" and to contact customers

about specials and navigating detours and to grow their catering services.

- Providing far-reaching financial and accounting services. U7 SBC Mary Kuria taught them bookkeeping skills, instructing them to pay special attention to cost of goods in order to reduce expenses and increase revenue. She also taught them to file their own taxes, has them using new and more efficient accounting software and is offering advice in renegotiating their lease.

- Designing the uniquely fun and attractive logo of a one-legged flamingo fit into the African continent, menus, signage, business cards, but also with advice how to consistently use their new branding.

- Facilitating the City of St. Paul Ready for Rail Forgivable Loan to offset construction losses in addition to a façade improvement matching grant.

- Helping Flamingo navigate at least two major setbacks. The first was the restaurant's original and poorly installed street sign that crashed to the ground in a wind in the early morning hours. Fortunately no one was hurt. Also, the restaurant was a victim of a nearby power surge that burned out every appliance in the restaurant. They went into debt to purchase new stoves, ovens, refrigerators, etc., because the mishap was not covered by insurance. U7 assisted in rallying customers and clients to raise funds to keep the restaurant going.

- Erecting wayfinding signs to direct people to the restaurant and parking were very helpful.

Bottom Line:

There was a time, she said, when they thought that the restaurant was the worst decision they had ever made. "We are now very confident we will make it," Shegitu said. "We want to be a success story for U7."

Doing business in the time of light rail:

Shegitu, a world traveler, knows that a train system is the mark of a healthy city. "When I travel, I never take the bus. I take the train everywhere. The Twin Cities is growing, becoming more diverse and is economically very sound." In addition, she said she is very happy that the train station is close to Flamingo.

East African Bakery

786 University Avenue
Francisco O'Ryan, Owner
www.eastafricanbakery.com

Francesco O'Ryan is the unlikely name of an Eritrean mechanical inventor turned wholesale bakery owner working on University Avenue. But O'Ryan and his bakery are filling a niche that's far from unusual. East African Bakery is the second largest provider of two traditional breads — hambasha and injera — to restaurants and groceries (like Flamingo and Ashama) in the Twin Cities. And that's saying something: the Twin Cities has the nation's highest population of residents originally from East Africa.

O'Ryan owns the building that both East African Bakery and University Furniture are housed in. Where University Furniture's windows are covered with signs advertising sofas and bed sets, there is nothing to mark the presence of the bakery. His six East African employees work through the night in a small warehouse operation with pallets of flour, bags of teff (a tiny grain once only available from Africa, but now grown in Idaho), and two unusual, original machines O'Ryan invented to streamline the creation and baking process of his breads. His background is as a machinist, and a decade ago he and a friend, an electrician, attempted to mechanize a process that has been done by hand on another continent for probably centuries.

The damage done to East African Bakery because of light rail construction is different from many profiled here because of the nature of his business. During the worst of the construction, the summer of 2012, his drivers were able to get out of the parking lot for their deliveries, but those clients were suffering: huge amounts of hambasha and injera were coming back unsold and had to be thrown out. Businesses that had been affected took their toll on O'Ryan's bottom line. "Since construction, everything has slowed down," he said. "It's been a pain, to say the least."

Meeting U7

O'Ryan is graduate of the Neighborhood Development Center's small business training where he wrote a business plan and "learned how to go forward." His bakery was formerly located in Roseville, but he moved to the larger University and Avon spot to be closer to his customers. In 2010, he connected with U7's loan officer Sai Thao who updated him on the construction schedule and checked in with him on his finances and accounting practices.

Business solutions provided by U7:

- U7 small business consultant and accounting specialist Mary Kuria introduced O'Ryan to Quickbooks and other more efficient computer accounting programs. She visits O'Ryan about every two weeks to go over his books and helps him plan for the coming fiscal quarter.
- Kuria has helped O'Ryan focus more on reducing the cost of goods he purchases, therefore increasing his revenue.
- He is investigating with Kuria whether he would be eligible for a forgivable loan through the city to cover the losses he sustained during construction.

The Bottom Line:

The impact of U7's attention, O'Ryan said, is that "in less time, I'm more accurate with where my money is going and I can spend more time finding customers." O'Ryan believes from the NDC class and accounting, U7 has helped him get over the \$40,000 loss in revenue attributable to construction during those summer months.

Doing business in the time of the light rail:

O'Ryan is positive about the way the light rail will change the landscape of the Twin Cities, making it easier and more attractive to walk around. He believes that the restaurants and grocers buying his products will be healthier, his staff will have better transportation to work, and the value of his building will increase.



Big Daddy's Old Fashioned BBQ

625 University Avenue

Ron Whyte, Bob Edmond, Gene Sampson, Owners

www.bigdaddysbbq-stpaul.com

Graduate of NDC's
Small Business Training

Big Daddy's Barbeque is a beloved institution in St. Paul. For 28 years, Ron Whyte and his partners Bob Edmond, and Gene Sampson have been practicing traditional smokehouse barbecuing using imported hickory wood. The three have been friends – as well as rivals, always trying to out-cook each other in backyard barbecues. They joined forces and went into business when friends and family told them their food was too good not to share with rest of the community. For the years they sold their ribs and chicken out of a trailer (“we had a food truck before food trucks were popular”); this was an outdoor process and the smell was a beacon for Frogtown residents and visitors. When they moved indoors, first on the northeast corner of Dale and University, and then three years ago, across Dale to the west corner, they built an enormous silver smokehouse, which features prominently in their small restaurant.

Recently, the economy and construction have taken their toll on sales. Whyte often remembers the days when customers sometimes had to wait 20 to 30 to get to the head of the line at lunchtime. There are no lines now. Catering has been an economic savior as the walk-in business decreased. Nevertheless, Big Daddy's has a loyal following, a strong word of mouth reputation and lots of positive reviews in on-line customer comments, and local and regional newspapers.

Meeting U7

Ron was nervous when he heard that light rail construction was actually going to happen. Mike Temali, CEO of NDC and a fan of both Big Daddy's and the three men, alerted Ron about the U7 project and how it could lessen the negative impact should they contract for its help. They met with U7 for the first time in early January, 2010.

Business solutions provided by U7

“Mike told us that we better start putting aside money. We were barely making anything as it was so that was tough,” he said. Big Daddy's became an enthusiastic client of U7's, logging nearly 360 hours of both in-house and contract assistance. This included:

- Developing a marketing strategy, tweaking their branding and revising the menu using monies from a City of St. Paul's Ready for Rail Forgivable Loan.

- Pushing the owners to invest, build and rely on their catering services.

- Providing assistance in bottling and selling Big Daddy's BBQ sauce. U7 lead graphic designer Ryan Kidder spent hours creating an original look for the branding of the bottle, but this project is currently shelved.

- Improving their basic website. Business “went way up” when it was re-launched with pictures, biographies, updated menu. Ron said neither he nor his partners were interested in social media maintenance. U7 provided a volunteer willing to manage Facebook and tweet for them.

- Staging a photo shoot of three staged food scenes: holiday, graduation and picnic. These photos have been used in the restaurant's website, and have been used as flyers or sent out as mailers to bolster Big Daddy's catering operation.

- Erecting bright yellow wayfinding signs directing customers during construction.

The Bottom Line:

The first week U7 launched Big Daddy's website, they received reservations for 20 catering orders. Also, Big Daddy's re-engaged old fans when they launched their Facebook site; many posted they thought the restaurant had closed and were happy they were wrong.

Doing business in the time of light rail:

As to the impact of a completed light rail line on his business “people tell me it'll help my business, but I can't see it.”



Transformation Salon

931 University Avenue
Mary Milton, Owner
www.transformation-salon.com

It was a Thursday afternoon and Transformation Salon owner Mary Milton had had only three clients that week. Business has been painfully slow at the one-chair beauty salon located equidistant between the Hamline and Lexington rail stops. Snow had been plowed into her only parking spot behind her building, and light rail has taken all of the on-street parking her once-loyal client base counted on. Customers have told her that it's too difficult to get to her and they didn't want to be bothered with the traffic. But still, Milton, who has owned the shop since 2007, is playing it one day at a time. In addition to owning Transformation, she works in a salon and is a part-time minister at a church in Brooklyn Center to pay the bills and the \$700 per month rent on the salon. She doesn't know how long she can juggle it all.

Milton remembers as a girl watching her mother cut hair in her Arkansas living room and knowing it's what she wanted to do in her life. She moved north and got a degree from St. Paul Technical College in cosmetology and has been in the beauty business for 20 years. It was a dream come true to open her own salon, and University Avenue seemed to be just the place because of its central location and convenience to her client base, the African American community.

Meeting U7

When Milton first heard that a huge construction project would be causing huge disruption outside her store, she started talking with other nearby businesses. It was at Blessings Salon, her former employer and another U7 client, where she first heard there was a non-profit that was offering help to business owners like herself. She had taken the small business training class at Neighborhood Development Center, so she was confident anything associated with that organization would be helpful. It was in the spring of 2010 when she made a phone call to U7.

Business solutions provided by U7:

Milton sat down with Isabel Chanslor to determine what services she was eligible for and what U7 could do to prepare Transformation Salon for what was to be a devastating blow for her business. U7 has provided approximately 180 hours of assistance since partnering with Milton. Projects included:

- Facilitating a \$1,000 micro-grant that she used to purchase a new product line for the salon.



- Facilitating a Ready for Rail Forgivable Loan.
- Designing a new logo for her business, as well as new business cards and punch cards.
- Creating a new website touting Milton's prices, services, history, and glowing testimonials. U7 staff has encouraged Milton to use social media, but she has not followed through on learning how to set up or maintain a Facebook page or Twitter account.
- Helping negotiate use of a nearby church parking lot. This worked for three months, but the owner finally locked his gate citing vandalism to cars parked there.

The Bottom Line:

Transformation Salon is in a difficult financial spot, but U7 has lessened the impact of hard times and taught Milton budgeting skills to project profits and losses in the future.

Doing business in the time of the light rail:

Milton is a woman of strong Christian faith, who cares not only about the affect of light rail construction on her business, but on her neighbors. "Life has changed completely because of this. So much has been uprooted," Milton said. "People are hurting. Restoration has to happen."

Because Transformation is a long walk from either station to the east and west of it, Milton is sure an up and running Green Line will not help her business. Milton dreams about one day building a Christian women's center with a salon and spa, classes and courses to help women reach their potential. Ironically, because of its central location and great transit opportunities, she believes University Avenue is just the right spot.

Capital City Electric

690 University Avenue
Jeff Zrust, Owner
www.ccautoelectric.com

Capital City is an 82-year old business located in Frogtown, located just kitty corner to the U7 offices. A simple, gritty garage located behind a building housing two other businesses (including Universal Hair), Jeff Zrust does not attract clients with the ambiance of his facility. Zrust attributes Capitol City's longevity in St. Paul to two things: reputation and respect in the community, and lack of competition. Capital City specializes in troubleshooting and repairing all auto-electrical systems. Because it is so specialized with low overhead, it is less expensive than traditional garages and dealerships.

The construction has been a mess and customers have had a much more difficult time getting to him, Zrust said. But he believes that unlike many businesses along the Green Line, Capitol City Electric has not felt the impact of construction as harshly as the restaurants, salons, and retail stores. There is only one other business in St. Paul that specializes in auto-electronics, so "people go out of their way to get here."

Meeting U7

When Zrust heard that a light rail train was finally going to be a reality, he started going to every city and planning meeting he found out about and talking to anyone who knew about logistics, timing, detours, and disruption. It was at one meeting that a small business consultant from U7 approached him with information about how to weather the upcoming construction storm.



Business solutions provided by U7:

U7 Small Business Consultant Pangia Vang and loan officer Sai Thao helped Zrust devise an accounting system that has dramatically changed and simplified his billing and tax preparation so now he is "keeping better track of my money," he said. U7 staff spent approximately 45 hours assisting Zrust with his accounting practices and branding. Other projects included:

- Creating a website with information about services and classic photos of Capital City's founders from early in the 20th century.
- Facilitating a City of St. Paul Ready For Rail, Forgivable Loan through U7.
- Designing a new logo for Capital City which Zrust says he plans on using on his business cards. Capital City also had a new sign erected on the awning over University Avenue.

The Bottom Line:

Capital City's U7-driven website had only been up for about three weeks in the fall of 2012 when he started getting results: "There's a few people finding me now. I'm definitely getting some calls because of it." All in all, Zrust said in an understated way, U7 "had done quite a bit and they've been pretty good."

Doing business in the time of the light rail

Zrust does not believe that the light rail will be a positive thing for his business because people need to bring their cars to him. He is also not confident that the light rail is the right thing for the city and doesn't think it's been thought through enough.

Attachment F

Business Marketing Program Progress Report

Attachment G

For more project information, contact the construction hotline at 651-602-1404

Central Corridor/Green Line Business Marketing Progress Report from Mod and Company July 2013

Branding, Creative Development, Media

- Continued business feature advertising campaign including
 - Poster billboard (on University & Transfer Rd): Open for Business and Open Streets Messaging
 - Bus sides: Open for Business and Open Streets Messaging
 - Print ad: City Pages insert on Open Streets
- District specific commercials running through Comcast on Comedy Central, Animal Planet, BET, TBS, TLC, Travel Channel, ABC Family, Food Network, HGTV and on Xfinity.com
- Website additions: Added details to each district's page. Adding new businesses to the directory upon request. Focused on building and promoting the Saint Paul Open Streets web page and volunteer sign up forms.
- Along the Green Line e-newsletter: sending out 2 issues/month
- Continue with planning stages of Open Streets event on University Avenue in September; monthly meetings with the core planning team (MOD, St Paul Smart Trips, U7, AEDA, Cycles for Change, and the city of St Paul).
- Events- Business Open House for Saint Paul Open Streets 7/24/13
- Branding- Created coupons, maps and signage for Open Streets event in September.
- Directory- compiling/writing new business bios for each district, updating maps, gathering coupons from businesses

Public Relations, Traditional Media Outreach, Content and Messaging

- Finalized comms planning/emergency planning for St. Paul Open Streets event
- Outreach to media on "business is back on the Green Line" story angle
- Coordinated shoot of KARE11 feature story on Flamingo restaurant
- Met with Greater MSP for slot on "Greater MSP Business" re Green Line
- Wrote/edited content for Green Line newsletter
- Reviewed/edited Green Line blog content

Social Media

- Steady 6% fan growth the last three months.
- Unique restaurants result in more engagement (On's Kitchen, Daily Diner and Fasika this month).
- Our key demographic on FB continues to trend younger and female.

Facebook

- 4,446 Likes (4,178 Likes as of July 2, 2013; up 6% from June)
- Demographic trends female: 62% vs. 36% (engaged fans: 67% female vs. 31% male)
- Page views: 933 (down from 1,002 in June)
- Most popular posts (Reach; other than sponsored stories)

- Mmm...doesn't the vege sampler at Fasika look amazing? (30,000 impressions)
- Raise your hand if Linda from the Russian Tea House... (29,500 impressions)
- What makes the Green Line unique? People like Flamingo's... (27,100 impressions)
- Is there anything better than putting your feet up while enjoying a pint at The Dubliner? (23,900 impressions)

Facebook ads

- **Russian Tea House**
 - 228 likes
 - 6 comments
 - 40,528 impressions
 - 566 clicks
 - 1.397% click-thru rate
 - \$.18 Average amount per click
 - Total spend: \$100
 - Page likes: 17

- **Fasika Ethiopian**
 - 276 likes
 - 22 comments
 - 14 shares
 - 29,797 impressions
 - 971 clicks
 - 3.259% click-thru rate
 - \$.10 average amount per click
 - Total spend: \$100
 - Page likes: 45

- **Flamingo Restaurant (media post-KARE-11)**
 - 85 likes
 - 6 comments
 - 16 shares
 - 11,252 impressions
 - 490 clicks
 - 1.497% click-thru rate
 - \$.20 average amount per click
 - Total spend: \$100
 - Page likes: 21

- **The Dubliner**

- 104 likes
 - 15 comments
 - 25,732 impressions
 - 493 clicks
 - 1.916% click-thru rate
 - \$.20 average amount per click
 - Total spend: \$100
 - Page likes: 15
- **LIKE if you've kept your money in the community (Royal Tire)**
 - 73 likes
 - 3 comments
 - 12,470 impressions
 - 214 clicks
 - 1.716% click-thru rate
 - \$.23 average amount per click
 - Total spend: \$50
 - Page likes: 7
- **Rondo Days Parade**
 - 133 likes
 - 11 comments
 - 12 shares
 - 12,536 impressions
 - 422 clicks
 - 3.366% click-thru rate
 - \$.12 average amount per click
 - Total spend: \$50
 - Page likes: 15
- **SugaRush**
 - 125 likes
 - 12 comments
 - 10,379 impressions
 - 391 clicks
 - 3.767% click-thru rate
 - \$.13 average amount per click
 - Total spend: \$50
 - Page likes: 14
- **On's Thai Kitchen**
 - 151 likes
 - 14 comments
 - 11,907 impressions

- 352 clicks
- 2.956% click-thru rate
- \$.14 average amount per click
- Total spend: \$50
- Page likes: 37

- **Shaung Hur**
 - 74 likes
 - 3 comments
 - 11,896 impressions
 - 244 clicks
 - 2.051 click-thru rate
 - \$.20 average amount per click
 - Total spend: \$50
 - Page likes: 4

- **Daily Diner**
 - 127 likes
 - 4 comments
 - 13 shares
 - 22,885 impressions
 - 462 clicks
 - 2.019% click-thru rate
 - \$.17 average amount per click
 - Total spend: \$80.33
 - Page likes: 36

Facebook ad totals for May:

- Impressions: 210,867 (down from 268,848 in June)
- Clicks: 4,605 (down from 5,124 in June)
- CTR: 2.184 (up from 1.906% in June)
- Spent: \$730.33 (down from \$901.97 in June)
- CPC: \$.16 (down from \$.18 in June)

Twitter

- 848 followers (as of Aug. 2; up from 821 on July 2)

Central Corridor/Green Line Business Marketing Progress Report from Mod and Company August 2013

Branding, Creative Development, Media

- Help with West Bank Music Festival creative (ads in City Pages and citypages.com)
- St Paul Open Streets – bus side creative (ran 4 weeks), print ads (McFarlane publications, Community Reporter, City Pages), press releases, square billboard, marketing materials (flyers, coasters, table tents), promotional materials for day-of (coupons, recipe cards, passport, t-shirts, vinyl banners), event brochure, social media, organizing and planning meetings with core team and city of St Paul
- Green Line Visitors' Guide – coordinate first delivery of new guides to every business on the Green Line
- Printing and delivery of Green Line window clings (district branded) to every business on the Green Line

Public Relations, Traditional Media Outreach, Content and Messaging

- Conducted 1-on-1 media training with "Greater MSP Business" guests (Va-Megn Thoj, Chris Ferguson and Marvin Plakut); and with St. Paul Open Streets spokesman Noel Nix
- Taping coordination and media prep for SPNN Forum interview of Damian Goebel and Jun-Li Wang re St. Paul Open Streets
- Meet/coordinate media coverage with Adam Voge, new Finance & Commerce transportation reporter
- Met with Greater MSP for slot on "Greater MSP Business" re Green Line
- Saint Paul Open Streets placement in local district council newsletters
<http://www.capitolrivercouncil.org/saint-paul-open-streets/>
- Coordinate Funders Collaborative post on Open Streets <http://bit.ly/1fXo0yl>
- Review/editing of On the Green line blog

Social Media

Facebook

- 4,760 Likes (4,446 Likes as of Aug. 2, 2013; up 7% from July)
- Demographic trends female: 62% vs. 36% (engaged fans: 64% female vs. 35% male)
- Page views: 970 (up from 933 in July)
- Most popular posts (Reach; other than sponsored stories)
 1. Avoid the headache and get your corndog. Park your car for free and take the MetroTransit shuttle to the Minnesota State Fair. For more information: <http://metrotransit.org/state-fair>
 2. TOMORROW: Join us for Go Green Line Friday to support Homi Restaurant!
 3. Looking for a unique outdoor activity Friday night? Check out Little Mekong Film Nights. Visit Bangkok Cuisine at 8 p.m. for an outdoor screening of Little Brother (a compilation of three short documentary films dedicated to giving African-American boys a unique voice). RSVP now: <https://www.facebook.com/events/1408706532677635/>

Facebook ads

- Construction is virtually done
 - 55 likes
 - 5 comments
 - 12,350 impressions
 - 276 clicks
 - 2.235% click-thru rate
 - \$.18 Average amount per click
 - Total spend: \$50
 - Page likes: 15
- Who's getting excited to ride the Green Line?
 - 358 likes
 - 33 comments
 - 1 shares
 - 36,635 impressions
 - 256 clicks
 - 0.699% click-thru rate
 - \$.19 average amount per click
 - Total spend: \$48.48
 - Page likes: 0
- Big Daddy's giveaway/survey
 - 51 likes
 - 6 comments
 - 12 shares
 - 25,766 impressions
 - 293 clicks
 - 1.137% click-thru rate
 - \$.17 average amount per click
 - Total spend: \$50
 - Page likes: 0
- Republic
 - 56 likes
 - 4 comments
 - 38,838 impressions
 - 369 clicks
 - 0.950% click-thru rate
 - \$.27 average amount per click
 - Total spend: \$100
 - Page likes: 24
- Big Daddy's giveaway/survey
 - 49 likes

- 1 comments
- 13,532 impressions
- 155 clicks
- 1.145% click-thru rate
- \$.32 average amount per click
- Total spend: \$50
- Page likes: 0

- Trung Nam (blog post)
 - 131 likes
 - 20 comments
 - 17 shares
 - 24,088 impressions
 - 526 clicks
 - 2.184% click-thru rate
 - \$.19 average amount per click
 - Total spend: \$100
 - Page likes: 44

- Wienery
 - 109 likes
 - 12 comments
 - 25,677 impressions
 - 867 clicks
 - 3.377% click-thru rate
 - \$.12 average amount per click
 - Total spend: \$50
 - Page likes: 13

- Tanpopo
 - 157 likes
 - 15 comments
 - 21,731 impressions
 - 533 clicks
 - 2.453% click-thru rate
 - \$.19 average amount per click
 - Total spend: \$50
 - Page likes: 20

- Dairy Queen
 - 64 likes
 - 2 comments
 - 22,076 impressions
 - 291 clicks
 - 1.318 click-thru rate
 - \$.34 average amount per click
 - Total spend: \$100
 - Page likes: 20

- Bangkok Cuisine (blog post)

- 62 likes
- 8 comments
- 1 shares
- 32,613 impressions
- 359 clicks
- 1.101% click-thru rate
- \$.28 average amount per click
- Total spend: \$100
- Page likes: 26

Facebook ad totals for May:

- Impressions: 253,306 (up from 210,867 in July)
- Clicks: 3,925 (down from 4,605 in July)
- CTR: 1.550 (down from 2.184% in July)
- Spent: \$798.48 (up from \$730.33 in July)
- CPC: \$.20 (up from \$.16 in July)

Twitter

- 872 followers (as of Sept. 4; up from 848 on Aug. 2)

Green Line Blog

Visits: 408

Average visit duration: 35 seconds

Pages per visit: 1.34

81% of all traffic is referral traffic (and 98% of those referrals were from Facebook)

Top stories for Aug:

- Trung Nam review (36% of all page views)
- Bangkok Deli review (30% of all page views)

Central Corridor/Green Line Business Marketing Progress Report from Mod and Company September 2013

Branding, Creative Development, Media

- St Paul Open Streets – event on Sept. 15th. Continued print ads, bus sides, billboard, general marketing materials, social media.
- Green Line Visitors' Guide – Green Line delivery complete. Compiled a list of requests from non-University Ave businesses for delivery of books.
- Update onthegreenline.com with new or changing business contact information on the online business directory page as requests are made.
- New bus side creative (business owner focused – 6 featured) to start 9/16 that will run through the end of contract (10/29)

Public Relations, Traditional Media Outreach, Content and Messaging

- Media outreach/placement re Green Line (noteworthy placements included pg. 1 story in Pioneer Press on Sunday, Sept. 15; placement + photo in Neal St. Anthony column on Sunday, Sept. 15; feature profile on "Greater MSP Business" on Sunday, Sept. 15 on Channel 5)
- Media outreach/placement (pre-, post- and day-of-event) re St. Paul Open Streets
- St. Paul Open Streets--day-of-event photography/social media promotion; coordination of media plans
- Review/editing/distribution of Open Streets news release
- Media interview (the Monitor) with Natalie Judd re Open Streets
- Outreach to media on "business is back on the Green Line" story angle
- Coordinated shoot of KARE11 feature story on Flamingo restaurant
- Review/editing of On the Green line blog
- Wrote/edited content for Green Line newsletter

Social Media

Facebook

- 4,879 Likes (4,760 Likes as of Sept. 2, 2013; up 3% from August)
- Demographic trends female: 62% vs. 36% (engaged fans: 69% female vs. 29% male)
- Most popular posts (Reach; other than sponsored stories)
 - Want to relive Sunday's St. Paul Open Streets?
 - Want a FREE ride to St. Paul Open Streets on Sunday?
 - What do you order at the Russian Tea House?

Facebook ads

- University of Minnesota students: Bun Mi
 - 114 likes
 - 5 comments

- 1 share
- 33,286 impressions
- 510 clicks
- 1532% click-thru rate
- \$.20 Average amount per click
- Total spend: \$100
- Page likes: 35

- Want a FREE ride to St. Paul Open Streets?
 - 58 likes
 - 193 comments
 - 16,348 impressions
 - 462 clicks
 - 2.826% click-thru rate
 - \$.22 average amount per click
 - Total spend: \$100
 - Page likes: 23

- Want to relive Sunday's St. Paul Open Streets?
 - 32 likes
 - 2 comments
 - 22,753 impressions
 - 356 clicks
 - 1.565% click-thru rate
 - \$.28 average amount per click
 - Total spend: \$100
 - Page likes: 12

- Gopher fans: The Hole Sports Lounge
 - 48 likes
 - 7 comments
 - 1 share
 - 17,683 impressions
 - 219 clicks
 - 1.238% click-thru rate
 - \$.46 average amount per click
 - Total spend: \$100
 - Page likes: 9

- What do you order at the Russian Tea House?
 - 119 likes
 - 15 comments
 - 17,512 impressions
 - 434 clicks
 - 2.478% click-thru rate
 - \$.23 average amount per click
 - Total spend: \$100
 - Page likes: 15

- Deal alert: Dubliner

- 17 likes
- 27,211 impressions
- 99 clicks
- 0.364% click-thru rate
- \$.51 average amount per click
- Total spend: \$50
- Page likes: 16

Facebook ad totals for May:

- Impressions: 134,794 (down from 253,306 in August)
- Clicks: 2,080 (down from 3,925 in August)
- CTR: 1.543 (down from 1.550% in August)
- Spent: \$550 (down from \$798.48 in August)
- CPC: \$.26 (up from \$.20 in August)

Twitter

- 891 followers (as of Oct. 2; up from 872 on Sept. 2)

Green Line Blog

Visits: 595 (up from 408 in August)

Average visit duration: 53 seconds (up from 35 seconds in August)

Pages per visit: 2.33 (up from 1.34 pages per visit in August)

81% of all traffic is referral traffic (and Facebook remains the top referral source by a wide margin)

Top stories for Sept.:

- St. Paul Open Streets Recap (65% of all page views)
- Bangkok Deli Review (13% of all page views; post from August)

Attachment G

Outreach Coordinators

Attachment G

For more project information, contact the construction hotline at 651-602-1404

Community Outreach Coordinators Central Corridor LRT



Mission: *The purpose of the outreach team is to be an intermediary for the Metropolitan Council and the community on the Central Corridor LRT project. We will do this by building relationships with the public by informing, listening, and gathering feedback throughout engineering, construction and operation.*

Updated: July 2013

Minneapolis - Downtown to Emerald Downtown St. Paul - I-94 to Lowertown

Stations: West Bank, East Bank, Stadium Village, Prospect Park, 10th St, Central, Union Depot



Dana Happel
Downtown St. Paul

(651) 602-1954
Dana.Happel@MetroTransit.org

St. Paul - Emerald to I-94

Stations: Westgate, Raymond Ave, Fairview Ave, Snelling Ave, Hamline Ave, Lexington Pkwy, Victoria St, Dale St, Western Ave, Capitol/Rice, Robert St



Shoua Lee

St. Paul University Ave/Capitol Area

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