

2011 System Statement Amendment Submittal Information

RESOURCES TO HELP WITH YOUR SUBMITTAL

The 2011 System Statements are located at: <http://www.metrocouncil.org/planning/assistance/SystemStatements.htm>

- Especially helpful to you are the transportation and parks sections of the system statement titled "System Plan Considerations Affecting Your Community", which are customized for your community.

Resources to help with your submittal are at: <http://www.metrocouncil.org/planning/assistance/resources.htm> and include:

- Amendment Submittal Information, which includes a submittal Checklist, Amendment Examples, and FAQs
- The 2-Page 2011 System Statement Comprehensive Plan Amendment Form

WHY NEW SYSTEM STATEMENTS – WHAT DOES IT MEAN FOR ME?

State law requires the Met Council to update policy plans. The Metropolitan Council recently adopted revisions to the *2030 Transportation Policy Plan (TPP)*, *2030 Regional Parks Policy Plan (RPP)* and *2030 Water Resources Management Policy Plan*. Changes to the *2030 TPP* and *2030 RPP* were adopted in 2010.

Revisions to the *Transportation and Regional Parks Policy Plans* may necessitate amendments to local comprehensive plan updates (CPU). Amendments to local CPUs will likely be minor. The revisions to the *2030 Water Resources Management Policy Plan* did not necessitate changes to local CPUs.

TRANSPORTATION SYSTEM CHANGES - AFFECTED COMMUNITIES

To determine if your community is affected by transportation system changes, please the "System Plan Considerations Affecting Your Community" in the transportation section of the system statement.

REGIONAL PARK SYSTEM CHANGES - AFFECTED COMMUNITIES

Regional Park System Changes : Affected Communities

- Anoka County
- Apple Valley
- Arden Hills
- Bayport
- Baytown Township
- Belle Plaine Township
- Blakeley Township
- Carver
- Carver County
- Cedar Lake Township
- Chaska
- Dahlgren Township
- Dakota County
- Denmark Township
- Eagan
- Elko New Market
- Empire Township
- Eureka Township
- Farmington
- Fridley
- Hastings
- Helena Township
- Lakeland
- Laketown Township
- Lakeville
- Little Canada
- Louisville Township
- Maplewood
- New Market Township
- Oak Park Heights
- Prior Lake
- Ramsey County
- Rosemount
- Roseville
- San Francisco Township
- Savage
- Scott County
- Shakopee
- Shoreview
- South St. Paul
- St. Paul
- Stillwater
- Vadnais Heights
- Waconia
- Waconia Township
- Washington County
- Watertown
- Watertown Township
- West Lakeland Township
- West St Paul

Checklist:

- Complete the 2-page “2011 System Statement Comprehensive Plan Amendment (CPA) Form”
- Prior to submitting the amendment information, the following must be completed (CPA Section 1, #1-2):
 - The local governing body must take action on the CPA
 - The 60-day adjacent local government/jurisdiction review period must be fulfilled
- Check if there are any outstanding issues identified in the 2030 Comprehensive Plan Update (CPU) or subsequent amendments. See the CPU or CPA’s Staff Report Recommendations:

For example, “*the City needs to send the Council the dates the watershed organizations approve the Local Surface Water Mgmt Plan (LSWMP), date the City adopts the plan, and a copy of the final LSWMP.*” - Respond with this info in CPA Section 1, #3 and identify steps taken.

- Indicate how your comprehensive plan update (CPU) was amended to respond to the change in the 2030 Transportation Policy Plan (TPP) and/or 2030 Regional Parks Policy Plan (RPPP). Attach pages of CPU that were amended. (CPA Sections 2-3)

Examples

The CPA submittal information can directly reference/use the text in the system statement’s “System Plan Considerations Affecting Your Community”.

Transportation Example: Section 2

- Not Applicable
- Metropolitan Highways
- Transit Routes and Facilities
- Aviation Plans and Facilities

Indicate how you have amended your comprehensive plan update:

Example Response: As indicated in the system statement, the updated *Transportation Policy Plan (TPP)* includes minimal changes to 2030 plans for transit routes or facilities within the city. Fig 7-21 of the updated *TPP* shows Larpenteur Ave as a potential new/improved arterial transit route (note: *from system statement*). These changes were made in the comprehensive plan update (CPU).

Identify the page number and/or figures that were changed

Example Response: Figures 5-a and 5-b of the CPU have been amended to show Larpenteur Ave as a potential new/improved arterial transit route. Also, text on Page 5-3 of the CPU has been amended.

- Amended information (i.e. text/figures) is attached to this submittal.

Regional Parks and Trails: Section 3

- Not Applicable
- Regional Parks
- Regional Trails

Indicate how you have amended your comprehensive plan update:

Example Response: As indicated in the system statement, the updated *Regional Parks Policy Plan (RPPP)* includes the North Urban Regional Trail Search Corridor within the city. This trail search corridor has been mapped and acknowledged in the text of the comprehensive plan update (CPU).

Identify the page number and/or figures that were changed

Example Response: Figures 7-c and 7-d of the CPU have been amended to show the North Urban Regional Trail Search Corridor. In addition, text on Pages 7-8 and 9-9 of the CPU has been amended.

- Amended information (i.e. text/figures) is attached to this submittal.

How long does my community have to respond to the 2011 system statement?

For affected communities, a comprehensive plan amendment is needed within 9 months of the system statement issue date. Communities that are not affected by changes to the 2030 Transportation Policy Plan or 2030 Regional Parks Policy Plan do not need to submit any information to the Metropolitan Council.

Can the adjacent community/jurisdiction review be waived?

No. The 60-day adjacent community review is required. To potentially shorten the 60-day review period, you can email your adjacent communities/jurisdictions to request a response. If you get "No comments/No concerns" from all communities before the 60 day review period has ended, you've fulfilled this requirement. If this is the case, check the box in Question 2 of the CPA form, which says "Comments received from all adjacent local governments/jurisdictions; no concerns were indicated."

The system statement indicates that our comprehensive plan update (CPU) needs to be amended. The City has already incorporated the information from the 2011 system statement into our 2030 CPU submittal. Do we still need to submit a CPA?

Yes. Please provide a very brief response for the Council's records, likely just 2-3 sentences under Question 4 and/or Question 5 of the CPA Submittal Form and attach the CPU page/s. The other sections of the CPA form (i.e. local action, adjacent community review) can show "Not Applicable".

What if I am an affected community, but do not respond to this system statement with an amendment. Are there legal/statutory consequences to not doing anything?

Yes. The community would not be in compliance with State law.

Are we allowed to attach other amendments to the CPA covering the System Statement changes or should these amendments be done separately?

The 2011 System Statement CPA submittal form is a short form, which has been streamlined to just address amendments due to revisions of the Transportation and/or Regional Parks Policy Plan. If you have other proposed changes to your CPU, you will need to use the Council's standard CPA form. The CPAs will be processed separately.

Will the Council stop processing CPAs from our community during the time between the notification of the system statement changes and the adoption of the changes into our CPU?

No. The Council will not stop processing CPAs during the 9 months following the system statement issue date. You can still submit a separate CPA at any time and the CPA will be processed following CPA standard review procedures.

What is the Council review process for this amendment? Does it go before the Community Development Committee and Metropolitan Council?

Yes. CPAs due to changes to the Regional Parks or Transportation Policy Plan will go before the Community Development Committee/Metropolitan Council as a whole.

Does our response (or non-response) to the system statement affect our community's eligibility for LCA or other grants?

A community's eligibility for LCA grants is not affected by the community's response (or non-response) to the system statement. However, not responding to the system statement changes may affect the community's eligibility for potential funding dollars related to the regional facility.

If you have any questions on the system statement or amendment submittal process, please contact your sector representative.