



**METROPOLITAN COUNCIL**  
**Notice of Request for Proposals (RFP) for**  
**Livable Community Act (LCA) Program Update**  
**Contract Number 24P098**

The Metropolitan Council is soliciting proposals for a Contractor for program evaluation, facilitation, and strategic planning services to update the Livable Communities Act (LCA) grant program. The Contractor will refine inquiry questions, analyze program data, incorporate community engagement findings, and facilitate stakeholder workshops. The Contractor will also provide a comprehensive report by September 2024, highlighting the program's strengths, strategies for increased participation, and alignment with goals. Coordination with the project team throughout the process is essential. The project aims to start in late spring or early summer and conclude by the end of the year. The anticipated schedule for this procurement is as follows:

Issue Date	Thursday, April 25, 2024
Tentative Pre-Proposal Meeting	Monday, May 6, 2024 at 10:00 AM
Question Due Date	Thursday, May 9, 2024 at 2:00 PM
Proposal Due Date	Thursday, May 16, 2024 at Noon

To request the RFP documents, please email the RFP administrator with the email subject line "**Request RFP 24P098**".

Questions concerning the content of the RFP documents may be directed to:

John Phu  
RFP Administrator  
John.phu@metc.state.mn.us