

**Sewer Availability Charge (SAC)  
Reclaim Rollover Carwash Systems  
Submittal List**

Business Name:	
Business Owner:	
Business Site Address:	City
Federal Tax ID:	Minnesota Tax ID:

1. \_\_\_\_ If recycling is required under a local ordinance then a copy of said ordinance shall be submitted.
2. \_\_\_\_ A letter from the city including a statement that the city is willing to inspect the facility to ensure the equipment is installed properly and that no cross connections or bypass features exist which would allow the wash system to function without reclaimed water usage. Agreement from the city to periodically inspect the facility to ensure that the reclaim equipment is being utilized properly, and that the actual water usage conforms to the original SAC determination.
3. \_\_\_\_ A letter from the business owner indicating that they are committed to the continued use of the reclaim process and that the facility will and cannot operate without the reclaim system.
4. \_\_\_\_ Detailed plumbing plan that highlights the tanks, method of connection to sanitary sewer, location and size of reclaim supply line, and location, elevation and size of interconnection(s) between tanks.
5. \_\_\_\_ Detailed floor plan of wash area that shows and identifies each piece of equipment within vehicle wash bay.
6. \_\_\_\_ Detailed plumbing plans that shows freshwater supply from entrance into building to equipment connection(s). Note: Freshwater supply line should be sized so that it is insufficient to deliver adequate water pressure or flow rate to operate wash system without the use of reclaimed water. Freshwater supply lines should be connected to a separate manifold that feeds fresh water only during the appropriate cycles. The plan should include sufficient detail to show that no cross connects or bypass features exist which would allow the wash system to function without reclaim water usage.
7. \_\_\_\_ Specification sheet stating water delivered (gpm) for each piece of equipment and operation cycle (prewash, wash, repeat wash, rinse, etc.) Identify which pieces of equipment are using reclaim.
8. \_\_\_\_ Calculations or specifications that gives the duration (seconds) of each piece of equipment cycle time per vehicle (i.e. undercarriage sprayer, 10 seconds).

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For vehicle reclaim consideration, please send all of the above information along with the SAC Commercial/Institutional & Industrial Determination Transmittal to the attention of SAC Technician at the address on the bottom of this form. Please allow at least one week review period for your project.